

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

|   |   |  |                    |
|---|---|--|--------------------|
| Department Office/Division/Program:                     |   | Dorothea Dix Psychiatric Center                  |                    |
| Department Contract Administrator or Grant Coordinator: |   | Matt Galletta / Valerie Andreasen                |                    |
| (If applicable) Department Reference #:                 |   | RPC-18-021H                                      |                    |
| Amount:<br>(Contract/Amendment/Grant)                   | Current: \$8,531,548.00<br>Amendment: \$452,400.00<br>Revised: \$8,983,948.00 | Advantage CT / RQS #:                            | 10A 20180123*2238  |
| CONTRACT  | Proposed Start Date:  |  | Proposed End Date: |
| AMENDMENT   | Original Start Date:  | 02/01/2018                                       | Effective Date:    |
|   | Previous End Date:  | 03/27/2020                                       | New End Date:      |
| GRANT   | Project Start Date:   |  | Grant Start Date:  |
|   | Project End Date:   |  | Grant End Date:    |
| Vendor/Provider/Grantee Name, City, State:              |   | Liberty Healthcare Corp<br>Bala Cynwyd, PA 19004 |                    |
| Brief Description of Goods/Services/Grant:              |   | Contracted Medical Staff                         |                    |

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

|   |                                   |  |                                  |
|---|-----------------------------------|--|----------------------------------|
|   | A. Competitive Process            |  | G. Grant                         |
| X | B. Amendment                      |  | H. State Statute/Agency Directed |
| X | C. Single Source/Unique Vendor    |  | I. Federal Agency Directed       |
|   | D. Proprietary/Copyright/Patents  |  | J. Willing and Qualified         |
|   | E. Emergency                      |  | K. Client Choice                 |
|   | F. University Cooperative Project |  | L. Other Authorization           |

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

There is a critical need to contract for psychiatric and medical services which must be provided by licensed and credentialed medical professionals. These medical professionals are needed to provide psychiatric and medical treatment to persons with serious and persistent mental illness as mandated by the AMHI Consent Decree, State of Maine DLRS, The Joint Commission and CMS.

These services are essential for maintaining required minimum physician staffing levels. CMS requires that a minimum staffing level of physicians is maintained at all times to provide adequate treatment for its patients.

## State of Maine Procurement Justification Form

### PART III: SUPPLEMENTAL INFORMATION

This agreement has been established to adequately provide and fund these staffing levels and for accommodating unanticipated contingencies such as staff absences and terminations.

A lapse in these services would mean failure to provide required staffing levels and would place Dorothea Dix Psychiatric Center in immediate violation of the Federal and State regulatory agencies (CMS, TJC, DLRC).

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Liberty Healthcare has remained consistent in supporting the Department to meet the Consent Decree and certification challenges. For the past several years, DDPC and RPC have had a standing relationship with Liberty Healthcare to recruit and retain medical staff. When the court mandated that RPC address the issue of transient psychiatrists and the negative effect this was having on continuity of care for patients, Liberty Healthcare has responded to the needs of DDPC and RPC with high quality Nationally Board Certified full-time and long term part-time, medical staff.

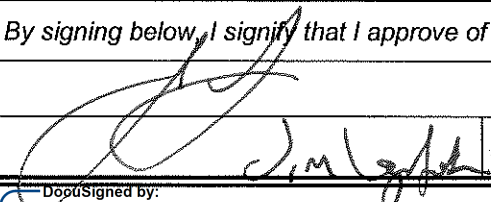
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The revised amount of this agreement has been determined by re-evaluating the anticipated staffing utilization and associated funding needs of these services for Dr. Berlowitz through December 25, 2020.

**4. Describe the plan for future competition for the goods or services.**

The Department intends to issue an RFP for Recruitment and Payroll Services with a start date of 10/01/2020. All existing resources will remain on their existing agreements while all new resources will be obtained through the Department's master agreement for Recruitment and Payroll Services.

### PART IV: APPROVALS

|   |  |              |           |
|---|--|--------------|-----------|
| <b>Signature of requesting Department's Commissioner (or designee):</b> | <i>By signing below, I signify that I approve of this procurement request.</i>       |              |           |
| <b>Printed Name:</b>  |  | <b>Date:</b> | 15-Apr-20 |
| <b>Signature of DAFS Procurement Official:</b>                          | <small>Digitally signed by:</small><br><i>Kathy Paquette</i>                         |              |           |
| <b>Printed Name:</b>  | <small>41C2BA36FAF44CD...</small><br>Kathy Paquette                                  | <b>Date:</b> | 4/21/2020 |