

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OADS/IHSP-Congregate Housing	
Department Contract Administrator or Grant Coordinator:		Nancy Tan / Valerie Andreasen	
(If applicable) Department Reference #:		ADS-19-2519A	
Estimated Contract or Grant Amount:	Current: \$24,000.00 Amend A: \$88,960.00 Rev Total: \$112,960.00	Advantage CT / RQS #:	CT10A20180321*2733
AMENDMENT	Original Start Date:	07/01/2018	New Start Date:
	Original End Date:	06/30/2020	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:		Westbrook Housing Westbrook, ME	
Brief Description of Goods/Services/Grant:		Independent Housing with Services Program (IHSP) - Congregate Housing	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

This agreement provides affordable congregate housing and comprehensive supportive services for older adults who have long term needs but do not require a nursing facility level of care.

An Independent Housing with Services Program (IHSP) site will provide congregate housing and supportive services for three or more consumers. Services provided will help the consumer with the instrumental activities of daily living and allow the consumer to remain as independent as possible. These services will help to delay the need for more costly institutional care.

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PART III: SUPPLEMENTAL QUESTIONS

Each Provider shall offer the following services as determined by the consumer's Plan of Care: Service Coordination, meals, Personal Care, Emergency Response and Homemaking Services per 10-149 C.M.R. ch. 5, § 62.04(B)(1) -(5).

Provider is taking over the SMAA contract ADS-19-2518 for the next 3 months effective 04/01/2020.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

There is not sufficient staffing, resources, or expertise within the State of Maine or any other governmental entity to perform the required services more efficiently and effectively than the identified Providers.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost of this agreement is negotiated by the IHSP congregate housing Provider and the Department. The budget that is submitted by the Provider for agreement services must be approved by the Department as being fair and reasonable before it is entered in the agreement.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to issue an RFP for IHSP congregate housing services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>Jon Logsdon</i>	Date:	<i>3--Apr--20</i>
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i>		
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	4/9/2020