

State of Maine Waiver of Competitive Bidding Request Form

DHHS/DCM Contract Administrator:	Nancy Tan/Ryan Roberts	Office/Division/Program of Contract Administrator:	DHHS/SAMHS/Victor Dumais/Cameron Bailey
Est. Contract Amount:	\$ 75,000.00	Contract or RQS Number:	CT-10A-20190213*2367
		Purchasing Maine ID:	VC0000145328
		DHHS Agreement Number:	OSA-19-700
Proposed Start Date:	4/1/19	Proposed End Date:	6/30/20
Vendor/Provider Name, City, State	Healthy Acadia Ellsworth, ME		
Short Description of Good or Service:	Substance Abuse Recovery Coach Program		
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.		To be completed by the Division of Procurement Services Posting dates on Division of <i>Procurement Services</i> website: From: <u>4/2/2019</u> To: <u>4/8/2019</u>	
Notice of Intent to Waive Competitive Bidding Number:		NOI# 0420190409	
1. Statutory Justification State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
A.	The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
B.	The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i> Signature:	
		Printed Name:	Date:
X	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc.</i>		
	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		
	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:		

State of Maine Waiver of Competitive Bidding Request Form

Please note that the following four points below (#2 through 5) all require a response.

2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non- competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

The purpose of this agreement is to support Healthy Acadia's Maine RecoveryCorps AmeriCorps Program that aims to expand, enhance, improve the quality of, and direct the work of volunteer AmeriCorps Recovery Coaches among opioid and polysubstance users in Aroostook, Hancock, Kennebec, Knox, Penobscot, Piscataquis, Waldo, and Washington counties. The RecoveryCorps project is funded largely by a federal Corporation for National and Community Service (CNCS) AmeriCorps grant, which was secured in part as a result of a Letter of Commitment from Maine DHHS/SAMHS, in which Maine DHHS/SAMHS stated that supportive funding would be provided for the below purposes.

Services provided in this agreement seek to increase the power, effect or likelihood of success of systems for Recovery within Aroostook, Hancock, Kennebec, Knox, Penobscot, Piscataquis, Waldo, and Washington counties. The model of this service will provide a high level of intensity for Recovery Coaching by supporting full- and part-time volunteers through provision of living space, stipends, and other basic needs. As a pilot project, the RecoveryCorps Program will be responsible for maintaining records and measuring outcomes to be reported to the Department.

Recovery Coaches in up to eight counties served by RecoveryCorps will be housed at specific locations provide a deeper, more impactful path of coaching towards recovery than has previously been attempted by the Department. Members volunteering within this model will assist those served to build life skills, support their basic needs and give opportunities to develop a career path. Recovery Coaches working within this service will also be provided a living stipend, health insurance (for full-time members) and an educational award upon the completion of their term of service as part of the AmeriCorps program.

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The Department does not have the resources to provide these services.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The cost for this agreement was compared with similar services and consistent with state travel and mileage reimbursement rate.

State of Maine Waiver of Competitive Bidding Request Form

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The Department will use data collected during this pilot program to assess the effectiveness of Substance Abuse Recovery Coaching. If the pilot program continues beyond one year, the Department will extend the agreement to coincide with putting this service out to RFP for a new contract to begin 7/1/21.

Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

The Vendor in this agreement is uniquely able to fulfil the requirements agreed upon in an efficient and efficacious manner. Healthy Acadia has been providing training to Recovery Coaches throughout the downeast region for several months, and has maintained means of contact with the coaches they have trained. Therefore, this organization is already equipped with access to a robust community of trained individuals, some of whom are already working in the community as volunteers. In addition, this agreement focuses upon building and maintaining working relationships that may facilitate the activities of recovery coaches within existing institutions such as jails and hospitals, when individuals in need of help may be most vulnerable. Healthy Acadia has demonstrated a strong working relationship with several other organizations, including area hospital services, that may serve to facilitate successful completion of the goals of this agreement. Finally, Healthy Acadia staff have already developed, trained, and utilized a method of measuring outcomes of individuals served that will meet all reporting requirements that relate to client ("recoveree") outcome.

7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)

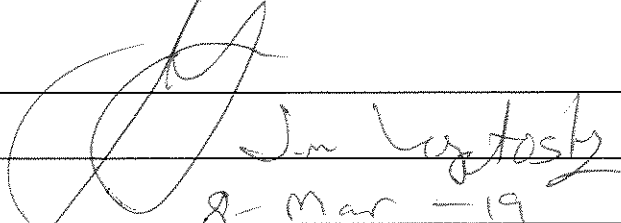
Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):

By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.

Printed Name:

Date:



Jim Legatosky
8-Mar-19