



**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

<b>PART I: OVERVIEW</b>			
Department Office/Division/Program:		DMR/Bureau of Marine Patrol	
Department Contract Administrator or Grant Coordinator:		Amanda Webb / Colin MacDonald	
(If applicable) Department Reference #:			
Agency Department Code:	13A	Advantage CT / RQS #:	20260205000000001257
Amount: (Contract/Amendment/Grant)	\$62,581.82		
CONTRACT	Proposed/Original Start Date:	<b>2/6/2026</b>	Proposed/Most Recent End Date: <b>4/27/2026</b>
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Ribcraft USA, LLC Marblehead, MA 01945 VC1000076243	
Brief Description of Goods/Services/Grant:		Ribcraft 4.8 Professional RHI	

<b>PART II: JUSTIFICATION FOR VENDOR SELECTION</b>			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department of Marine Resources - Bureau of Marine Patrol maintains and operates a fleet of large patrol vessels along the coast for enforcement of fisheries and boating safety laws and regulations, as well as to conduct search and rescue missions within Maine's coastal and offshore waters. The Bureau's large vessel fleet are critical to the Bureau's ability to carry out their statutorily mandated purpose and duties, as well as meet the requirements of enforcement agreements maintained with the Federal government.

The large vessel fleet consists of five 38 to 46-foot patrol vessels operated by the Bureau and provides for year-round patrol and search and rescue capabilities in both inshore and offshore coastal waters. Each vessel is designed to carry a 4.8-meter Ribcraft RHI on deck and have a specific launch, retrieval, and storage system already in place. These small RHI boats are critical in emergency maritime response and substantially increase Marine Patrol's operational abilities for at-sea vessel boardings. The Ribcraft will replace an existing Ribcraft, currently being utilized on the PV Guardian III, that has structural issues rendering the boat unsuitable for use.

Ribcraft's 4.8-meter RHI has unique characteristics which are specific to the existing operational systems of Marine Patrol large vessels. It is imperative that these RHI boats are interchangeable between large patrol vessels.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Ribcraft is an established manufacturer of rigid hull inflatable (RHI) watercraft with a history of superior quality and competitive pricing. The need to have the exact same size, weight, and hull characteristics so these RHI boats are interchangeable between large vessel platforms also makes it necessary to procure the Ribcraft platform. Attempts to source this need to another vendor would result in compatibility challenges with existing equipment and result in substantial and unnecessary cost to the Bureau. The Ribcraft 4.8-meter RHI has specific features that existing equipment is designed around.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Bureau has maintained a large fleet of patrol vessels for decades and is familiar with quality watercraft products, vessel characteristics, brand quality and durability, and current pricing and availability. The requested asset is available from the selected vendor and is in-line with past costs for the same vessel.

4. Describe the plan for future competition for the goods or services.

Future acquisition of patrol vessels will continue to follow current procurement guidelines; including continued use of competitive bids through the RFP process. Most new patrol vessel projects utilize the RFP process, however in this particular case the required vessel needed must have the exact size, weight, and hull characteristics of existing RHI boats operated by the Bureau. The selected vendor can provide such a vessel and is capable of satisfactorily completing the work in a timely and cost-effective manner.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department’s signatory affirms, understands, and acknowledges Maine’s Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):

*Meredith Mendelson*

[Meredith Mendelson \(Feb 5, 2026 14:20:15 EST\)](#)

Typed Name:

Meredith Mendelson, Deputy Commissioner

Date:

02/05/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department’s Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department’s Commissioner (or designee):

Typed Name:

Date:

**\*\*OSPS Section Only\*\***

Signature of DAFS Procurement Official:

Signed by:  
**Sterling Doiron**  
4C537C52B586437...

Typed Name:

Sterling Doiron

Date:

3/16/2026


# PJF- RQS 13A 20260205-1257

Final Audit Report

2026-02-05

Created:	2026-02-05
By:	Amanda Webb (amanda.webb@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABz4WCMSRY-Y3jytkyboNons9Je7oFwkl

## "PJF- RQS 13A 20260205-1257" History

-  Document created by Amanda Webb (amanda.webb@maine.gov)  
2026-02-05 - 7:08:42 PM GMT
-  Document emailed to Meredith Mendelson (meredith.mendelson@maine.gov) for signature  
2026-02-05 - 7:08:47 PM GMT
-  Email viewed by Meredith Mendelson (meredith.mendelson@maine.gov)  
2026-02-05 - 7:19:25 PM GMT
-  Document e-signed by Meredith Mendelson (meredith.mendelson@maine.gov)  
Signature Date: 2026-02-05 - 7:20:15 PM GMT - Time Source: server
-  Agreement completed.  
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## Certificate Of Completion

Envelope Id: C6720731-0FE6-4BD4-A75E-DCFFDDAB5484	Status: Completed
Subject: Complete with Docusign: PJF- RQS 13A 20260205-1257 - signed.pdf	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Disabled	Envelope Originator:
Envelopeld Stamping: Disabled	Sterling Doiron
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	77 State House Station
	111 Sewall Street
	Augusta, ME 04333
	Sterling.Doiron@maine.gov
	IP Address: 71.169.188.88


## Record Tracking

Status: Original	Holder: Sterling Doiron	Location: DocuSign
3/16/2026 12:52:01 PM	Sterling.Doiron@maine.gov	

## Signer Events

Sterling Doiron  
 Sterling.Doiron@maine.gov  
 Sterling Doiron  
 Security Level: Email, Account Authentication (None)

## Signature

Signed by:  
  
 Sterling Doiron  
4C537C52B586437...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 71.169.188.88

## Timestamp

Sent: 3/16/2026 12:52:13 PM  
 Viewed: 3/16/2026 12:52:18 PM  
 Signed: 3/16/2026 12:52:34 PM  
 Freeform Signing

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent	Hashed/Encrypted	3/16/2026 12:52:13 PM
Certified Delivered	Security Checked	3/16/2026 12:52:18 PM
Signing Complete	Security Checked	3/16/2026 12:52:34 PM
Completed	Security Checked	3/16/2026 12:52:34 PM

## Payment Events

## Status

## Timestamps