



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

### PART I: OVERVIEW

Department Office/Division/Program:		Maine DOT/M&O/ Bridge Maintenance	
Department Contract Administrator or Grant Coordinator:		Shawn Brann, Public Service Manager II	
(If applicable) Department Reference #:			
Agency Department Code:	17A	Advantage CT / RQS #:	20260212000000001285
Amount: (Contract/Amendment/Grant)	\$150,000.00		
CONTRACT	Proposed/Original Start Date:	<b>2/24/2026</b>	Proposed/Most Recent End Date: <b>2/24/2028</b>
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		DS Brown 300 East Cherry Street North Baltimore, OH 45872	
Brief Description of Goods/Services/Grant:		DS Brown Gland Seals for Bridge Joints	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

We have multiple bridges in the State of Maine that have DS Brown Joint steel in service. These brand specific joint steels require brand specific joint gland seals that only DS Brown can provide. The purpose of this sole source procurement is so we can purchase gland seals and installation products in case of seal failure on an as they come up basis and crew work plan needs. This would be ideal for the bridge preservation initiative we are moving forward with.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

DS Brown manufactures their own type of bridge joint steel for bridge joint systems. We have several of these joint systems in service statewide. The bridge joint steel members only accept DS Brown manufactured gland seals.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have reviewed the prices given and they have determined to be on par with what we have paid for them in the past. Given the cost of inflation.

4. Describe the plan for future competition for the goods or services.

We have been trying to reach other vendors to put in place other sole source contracts for their type of gland seals that are unique to their joint systems. We have also filled out PJF forms for starting a bid process MA for other types of bridge joint seals we commonly use.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

### PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

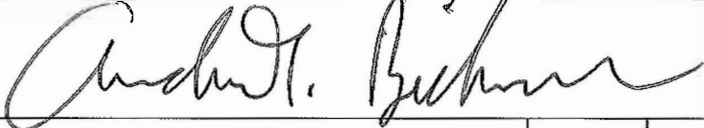
*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.*

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	ANDREW T. BICKMORE	Date:	2/10/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

**\*\*OSPS Section Only\*\***

Signature of DAFS Procurement Official:	Sterling Doiron		
Typed Name:	sterling doiron	Date:	3/10/2026

## Certificate Of Completion

Envelope Id: 76C52991-5D16-4CCE-87FA-34AC06844316

Status: Completed

Subject: Complete with Docusign: DS Brown Sole Source Gland Seal Procurement Justification Form (PJF)\_RE...

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Sterling Doiron

AutoNav: Disabled

77 State House Station

Envelopeld Stamping: Disabled

111 Sewall Street

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Augusta, ME 04333

Sterling.Doiron@maine.gov

IP Address: 198.182.163.113

## Record Tracking

Status: Original

Holder: Sterling Doiron

Location: DocuSign

3/10/2026 2:34:36 PM

Sterling.Doiron@maine.gov

## Signer Events

### Signature

### Timestamp

Sterling Doiron

**Sterling Doiron**

Sent: 3/10/2026 2:35:09 PM

Sterling.Doiron@maine.gov

Viewed: 3/10/2026 2:35:19 PM

Sterling Doiron

Signed: 3/10/2026 2:38:00 PM

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 198.182.163.113

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

### Signature

### Timestamp

## Editor Delivery Events

### Status

### Timestamp

## Agent Delivery Events

### Status

### Timestamp

## Intermediary Delivery Events

### Status

### Timestamp

## Certified Delivery Events

### Status

### Timestamp

## Carbon Copy Events

### Status

### Timestamp

## Witness Events

### Signature

### Timestamp

## Notary Events

### Signature

### Timestamp

## Envelope Summary Events

### Status

### Timestamps

Envelope Sent

Hashed/Encrypted

3/10/2026 2:35:09 PM

Envelope Updated

Security Checked

3/10/2026 2:37:45 PM

Envelope Updated

Security Checked

3/10/2026 2:37:45 PM

Certified Delivered

Security Checked

3/10/2026 2:35:19 PM

Signing Complete

Security Checked

3/10/2026 2:38:00 PM

Completed

Security Checked

3/10/2026 2:38:00 PM

## Payment Events

### Status

### Timestamps