



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Public Safety – Maine State Police		
Department Contract Administrator or Grant Coordinator:		Lt. Gregory Roy Alexander Gibson		
(If applicable) Department Reference #:		N/A		
Agency Department Code:	16A	Advantage CT / RQS #:	RQS 16A 20260306*1391	
Amount: (Contract/Amendment/Grant)		\$29,000		
CONTRACT	Proposed/Original Start Date:	3/4/2026	Proposed/Most Recent End Date:	3/4/2028
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		International Canine Exchange 160 Willow Lane, Portsmouth, RI 02871 VS0000029983		
Brief Description of Goods/Services/Grant:		Two (2) – Dual Purpose Green K9		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police sources police K9s from vendors throughout the country. The K9 Unit undergoes extensive screening to ensure the K9 selected is appropriate for the needs of the agency. These two K9s are to replace existing patrol K9s that are retiring due to age.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

The Maine State Police K9 Unit communicated with and visited multiple vendors of police K9s. Due to the unique nature of selecting police K9s, trainers must travel to vendors and immediately screen and select the K9 that fits the needs of the agency. The practice is to take possession of the selected K9 immediately as waiting to process paperwork would result in the loss of the K9.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs are consistent with fair market value.

4. Describe the plan for future competition for the goods or services.

The Maine State Police K9 unit will continue to seek out multiple vendors for K9 purchases and select K9 appropriate for their needs. Due to the unique aspect of selecting police K9s, it is not practical to solicit bids for purchase and the only manner for acquiring a police K9 is to travel to vendors with K9's available and screen those K9s to fit the needs of the agency. Once located, those K9s need to be acquired immediately as they will not be available if there is a delay.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).


The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):


[Michael Sauschuck \(Mar 6, 2026 08:30:27 EST\)](#)

Typed Name:	Michael Sauschuck, Commissioner	Date:	3/6/2026
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2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):

Typed Name:		Date:	
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****OSPS Section Only****

Signature of DAFS Procurement Official:

DocuSigned by:

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Typed Name:	Joan Bolduc	Date:	3/10/2026
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International Canine PJJ

Final Audit Report

2026-03-06

Created:	2026-03-06
By:	Alexander Gibson (Alexander.T.Gibson@maine.gov)
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"International Canine PJJ" History

-  Document created by Alexander Gibson (Alexander.T.Gibson@maine.gov)
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