



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:	Marine Resources/Bureau of Marine Patrol		
Department Contract Administrator or Grant Coordinator:	Captain Colin MacDonald/Amanda Webb		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ 5,191.72	Advantage CT / RQS #:	13A 20250305000000001249
CONTRACT	Proposed Start Date:	<b>2/13/2025</b>	Proposed End Date: <b>2/14/2025</b>
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	John B. Pride Inc- Bowdoin, ME		
Brief Description of Goods/Services/Grant:	Emergency diesel engine repair		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department of Marine Resources - Bureau of Marine Patrol is a state law enforcement agency responsible for investigative and protective services related to the enforcement of marine resource conservation laws, rules, and regulations within the jurisdiction of the Maine Marine Patrol. Duties include patrolling assigned coastal areas, protecting marine resources, safeguarding coastal property, and ensuring public safety. Responsibilities also encompass investigating complaints and incidents, enforcing motor vehicle and other laws, responding to crimes in progress, and upholding Maine statutes, including those related to misdemeanor and felony offenses.

The P/V Dirigo II is a thirty-eight-foot offshore patrol vessel operated by the Bureau of Marine Patrol. It provides year-round patrol services and maintains search and rescue capabilities in both inshore and offshore coastal waters. The vessel is currently out of service following the advice of a professional marine diesel mechanic due to a coolant system failure. This issue has caused coolant to leak from the coolant pump into the bilge, triggering an overheating alarm. A complete failure of this system could result in catastrophic engine damage and pose a potential safety risk to crew and passengers.

To ensure the vessel can be safely returned to service, the Bureau of Marine Patrol had to make immediate arrangements for necessary repairs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The listed vendor has a history of performing repair and maintenance work on the P/V Dirigo II and is a certified marine diesel mechanic specializing in CAT engines. Conveniently located near the vessel's berth, the vendor was available to complete the necessary repairs immediately.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The selected vendor is a reputable company whom we have utilized for timely and routine repairs to the P/V Dirigo II and other vessels owned by the bureau in the past.

4. Describe the plan for future competition for the goods or services.



Most repair and maintenance work aboard the Bureau's large vessel fleet is completed by professional marine mechanics and boatyards through the State of Maine competitive bid process.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

 Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE***Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).* The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <a href="#">Meredith Mendelson (Mar 5, 2025 14:00 EST)</a>		
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	03/05/2025
Signature of DAFS Procurement Official:	DocuSigned by:  891CE7A1493D45B...		
Typed Name:	Martha verhille	Date:	3/27/2025






# PJF- RQS 13A 20250305-1249

Final Audit Report

2025-03-05

Created:	2025-03-05
By:	Amanda Webb (amanda.webb@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAgZwjsh3ldEdeUY1Gxuml3v3OyfKWdf

## "PJF- RQS 13A 20250305-1249" History

-  Document created by Amanda Webb (amanda.webb@maine.gov)  
2025-03-05 - 6:45:57 PM GMT
-  Document emailed to Meredith Mendelson (meredith.mendelson@maine.gov) for signature  
2025-03-05 - 6:46:02 PM GMT
-  Email viewed by Meredith Mendelson (meredith.mendelson@maine.gov)  
2025-03-05 - 6:59:55 PM GMT
-  Document e-signed by Meredith Mendelson (meredith.mendelson@maine.gov)  
Signature Date: 2025-03-05 - 7:00:35 PM GMT - Time Source: server
-  Agreement completed.  
2025-03-05 - 7:00:35 PM GMT