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DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Public Utilities Commission/Emergency Services Communication Bureau	
Department Contract Administrator or Grant Coordinator:		Maria Jacques	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 120,655	Advantage CT / RQS #:	20250324*2210
CONTRACT	Proposed Start Date:	<b>6/1/2025</b>	Proposed End Date: 5/31/2027
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Geo-Comm, Inc 1100 West St. Germain Street, Ste 300 St. Cloud, MN 56301	
Brief Description of Goods/Services/Grant:		GeoComm will provide a cloud-native GIS maintenance application designed to meet the needs of a wide spectrum of GIS data users with a variety of GIS capabilities, and ESCB staff. It enables Municipal and County Addressing Authorities to communicate new addresses and road updates to ESCB GIS staff. This functionality is crucial for keeping NG9-1-1 GIS data up to date and accurate.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed

<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The primary purpose of this service is to provide municipalities with an efficient means of support for the development and maintenance of street address information sufficient to support 9-1-1 services. Accurate road centerline information and address points is critical to the accurate routing of Next Generation 911 calls and the dispatch of needed emergency services. This service also provides a means for ESCB staff to efficiently review the reported change requests within the ArcGIS Pro environment.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

GeoComm currently provides this service to the ESCB as part of the Consolidated NG911 Services Contract that will end June 30, 2025. This Contributor application is currently used by all municipalities in the state to report changes and/or discrepancies to the ESCB, and a vendor change would necessitate the retraining of all personnel. The application is meeting the needs of the program so change would only serve to cause disruption and expense to municipalities and could delay the timely reporting of address changes to the NG911 system. Additionally, GeoComm has created an Esri ArcGIS Pro desktop add-in tool called Discrepancy Resolution that is designed to read and display the Contributor initiated change requests and feedback directly within the GIS data editing environment, streamlining workflow.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Although Contributor is marketed as a per user license, the ESCB negotiated an enterprise price recognizing significant cost savings. Also, by their ability to use State of Maine hosted public Web GIS Services we were able to eliminate server hosting costs.

4. Describe the plan for future competition for the goods or services.

An RFP may be considered at the end of the contract.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

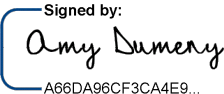
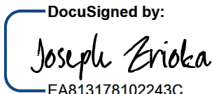
**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.
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**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	Signed by:  A66DA96CF3CA4E9...		
Typed Name:	Amy Dumeny	Date:	3/21/2025
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C...		
Typed Name:	Joseph A. Zrioka	Date:	3/21/2025

Director of IT Procurement