



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine DOT Region 4 Fleet	
Department Contract Administrator or Grant Coordinator:		Jeremy Schobel	
(If applicable) Department Reference #:		T21-716	
Amount: (Contract/Amendment/Grant)	\$ 19,751.94	Advantage CT / RQS #:	20250312000000001284
CONTRACT	Proposed Start Date:	12/02/24	Proposed End Date: 12/30/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		United Construction & Forestry, Hermon, Me.	
Brief Description of Goods/Services/Grant:		Repairs are needed to the drive shaft and turbo charger unit.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	<p>Unit T21-716 had two different issues going on, the first one was Turbo Charger actuator codes, and the second was a broken drive shaft. The unit being a valuable part of the snow fighting team, having several equipment down and the Region currently down 4 fleet technicians the decision was made to send this unit to the dealer. Once at the dealer the machine was brought into the shop where they checked the broken driveshaft to see what parts they needed to order to make the repairs. They then ordered a new drive shaft, yoke, straps, and hardware. They started removing the drive shaft and 2 of the welded nuts on the back side of the damper would not come off. A new damper had to be ordered as well. They removed the damper covers and the damper with driveshaft. They tried using a puller for the transmission yoke and found that the yoke was seized on the shaft. To get the yoke off, the hydraulic tank would have to come off and they would need to remove the side steps for space and drain the hydraulic tank, Once the tank was drained, they disconnected the hydraulic hoses and removed the after-treatment system for space. They unbolted and removed the hydraulic tank and installed a larger puller and were able to pull the yoke from the input shaft. The new yoke was heated and reinstalled with new hardware and torqued to spec. The new damper was installed with the new hardware and torqued to spec, next they installed a new drive shaft with new hardware and torqued to spec. They reinstalled the hydraulic tank, side steps and after treatment unit. Started machine and checked for leaks. For the second issue the machine had VGT calibration error codes. They tried recalibrating the turbo unit, but it did not fix the issue. It was determined that a new turbo was necessary, disconnected all connections to turbo and removed turbo. Installed new turbo with new hardware and gaskets. Replaced air intake hose due to crack at the turbo that could cause dusting. Reinstalled exhaust pipe. The total cost of these repairs was \$19,751.94</p>
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	<p>The vendor for this work was able to get the unit in, perform diagnostic testing and make the repairs in a timely manner and has John Deere trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was for the vendor to complete the repair.</p>
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	<p>United Construction & Forestry is a John Deere dealer that we have had work done in the past as they are an approved Vendor. They are able too efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner without any means to perform diagnostic testing.</p>
4. Describe the plan for future competition for the goods or services.	<p>We will continue to work with all approved vendors in the Greater Bangor area. In this case United Construction & Forestry had the best skill set and availability to get the unit in for repairs and returned to Maine DOT in a timely manner.</p>

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

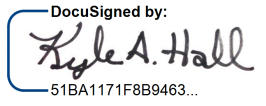
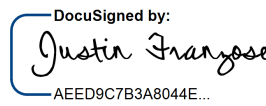
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Kyle Hall, Director, Maintenance & Operations	Date:	3/11/2025
Signature of DAFS Procurement Official:			
Typed Name:	Justin Franzose	Date:	3/19/2025