



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Inland Fisheries and Wildlife		
Department Contract Administrator or Grant Coordinator:	Richard Parker, Director of Engineering		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ \$12,976	Advantage CT / RQS #:	20241219*1614
CONTRACT	Proposed Start Date:	1/1/2025	Proposed End Date: 6/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	VC0000250782, United Construction & Forestry, Scarborough ME		
Brief Description of Goods/Services/Grant:	2002 Kobelco – Rebuild of Hydraulic Tilting Coupler		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Upon inspection while in the shop for other repairs, the vendor identified major wear issues with the Hydraulic Tilting Coupler that not only affects machine performance but causes stress to the coupler increasing the likelihood of a failure during operation. Vendor proposes removal of the Coupler and stick from the machine, sending the parts to a machine shop to have line bored, then reassembling the coupler and stick with new bushings and pins.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

MDIFW has been very satisfied with the work from the vendor in the past. The machine is currently inside the vendors shop and having the repair done now would save expensive transportation costs of moving the machine multiple times to make the repair at a later date, or costs associated with the machine breaking down on a project if the repair is not made at this time.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Online research indicates the cost of the repair is less than half the cost to replace the coupler and stick with new parts, and due to the age of the machine it is unlikely a new stick is even available for purchase on this machine. Due to these factors alone, this proves to be the best value to correct these deficiencies.

4. Describe the plan for future competition for the goods or services.

This repair is out of the ordinary. Most other equipment repairs are offered to multiple vendors for competitive pricing.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

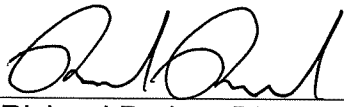
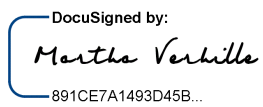
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Richard Parker, Director of Engineering	Date:	3-4-2025
Signature of DAFS Procurement Official:	 <small>891CE7A1493D45B...</small>		
Typed Name:	Martha verhille	Date:	3/6/2025