



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Inland Fisheries and Wildlife	
Department Contract Administrator or Grant Coordinator:		Nathan Webb	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 22,253.00	Advantage CT / RQS #:	09A-20241223000000001624
CONTRACT	Proposed Start Date:	1/1/2025	Proposed End Date: 12/31/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Ducks Unlimited, Dexter, MI 48130	
Brief Description of Goods/Services/Grant:		Delivery of cost effective solutions that will restore habitat and enhance waterfowl recruitment for each fall migration of waterfowl in the Atlantic Flyway	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Ducks Unlimited (DU) and Ducks Unlimited Canada (DUC) will partner with Maine Department of Inland Fisheries and Wildlife (MDIFW) to protect and restore critical waterfowl habitats that will benefit waterfowl in the Atlantic Flyway. DU will deliver cost effective solutions to restore habitat and enhance waterfowl recruitment for each fall migration in the Atlantic Flyway.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

DU is a non-profit conservation organization that has conserved over 14.5 million acres of habitat for waterfowl and other wetland-dependent wildlife throughout North America. DU is committed to science-based, solution-oriented conservation for waterfowl, wildlife, and people. DU has a thorough understanding and proven track record of working with permit agencies to obtain necessary permits for wetland restoration activities in the Northeast and elsewhere.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

DU works with federal, state and local government agencies along with non-governmental partners to conserve wetlands. This is accomplished via grants, cooperating agreements and cost share contracts. DU receives and administers millions of dollars annually to carry out their conservation mission. In the Northeast, DU's conservation program has been highly successful, having protected and restored over 40,000 acres of wetlands and associated habitat. DU's ecosystem strategic planning efforts in the Atlantic Flyway have provided a landscape framework for focusing conservation work where protection and restoration efforts have the greatest benefits to waterfowl and other wildlife.

4. Describe the plan for future competition for the goods or services.

The Department seeks the most economical approach to securing goods and/or services and will continue to do so.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

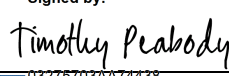
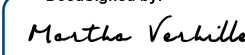
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	Signed by: 		
Typed Name:	Timothy Peabody, Deputy Commissioner	Date:	12/26/2024
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	Martha verhille	Date:	3/4/2025