



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MaineDOT Reg 1 Fleet Services	
		David Larrivee	
(If applicable) Department Reference #:		T01-265	
Amount: (Contract/Amendment/Grant)	\$ 6,407.80	Advantage CT / RQS #:	20240213000000001165
CONTRACT	Proposed Start Date:	12/29/2023	Proposed End Date: 1/31/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Devivo companies, 110 Gray Road, Falmouth ME 04105	
Brief Description of Goods/Services/Grant:		T01-265 shut down and it would not communicate with the ECM.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

T01-265 is a 2014 International that shut down on the side of the road in Sidney. It was hauling an excavator from Region 1 back to Eagle Rental in Waterville. We dispatched a mechanic to see if we could get it running. It was reported to us by the technician that the truck had lost communication with the ECM and was inoperable. Technician was unable to perform any more diagnostic, and a decision was made to tow the truck to Falmouth for further diagnostics by an OEM dealer that is in our region. While at the dealer, the technician suspected the fuel to be contaminated because it was orange in color. He connected to a clean fuel source to rule out the fuel system failure. While working in that area of the engine, he tapped on the ECM and the actuator started to respond. This led to a power /ground issue. It was determined by the dealer that ECM unit needed to be replaced. This involves the purchase of a new ECM, and to do a download of the truck's information on its hard drive that only a dealer can do. To verify this, the dealer borrowed an ECM from a sister truck that the state owns to see if the truck would start. It did. So, a decision was made to move forward with the replacement of the ECM. The dealer also suggested that we change the fuel filters because the fuel in the tank had an orange color to it and it could cause a run-ability problem as well. After all the repairs were made, unit started with no issues.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Devivo specializes in the repair and maintenance of the international line of trucks. The availability of the dealer would allow this repair to be done in a timely manner and to get this truck back in service.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have used this vendor in the past and have found that their repairs, and prices are fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The region will continue to check availability with MDOT facilities to have work done in house. If MDOT resources are not available, commercial repair facility will be contracted for cost estimates and viability of prompt service appointments. The cost proposals will be reviewed, and the work will be awarded to the facility that can best meet the needs of MODT.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- Yes – If Yes, please attach the approved Business Case(s).
- No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  51BA1171F8B9463...		
Typed Name:	Kyle A. Hall, Director Maintenance & Operations	Date:	2/12/2024
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	3/27/2024

NOI 0320240341