



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DACF/BPL/Planning and Acquisition	
Department Contract Administrator or Grant Coordinator:		Rex Turner	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 50,000	Advantage CT / RQS #:	20220114000000001682
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	1/15/2022	Effective Date: 1/1/2024
	Previous End Date:	12/31/2023	New End Date: 12/31/2024
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Creative Conservation, LLC – Jerry Bley. Readfield, ME	
Brief Description of Goods/Services/Grant:		The Provider will help coordinate all aspects of specific yet highly varied land acquisition projects or land transactions, including but not limited to assess, negotiate, and assist with the purchase of conservation lands for the Bureau of Parks and Lands	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Bureau of Parks and Lands has oversight over a significant portion of Maine's conserved natural resources and recreation lands and is responsible for the management of more than 1,000,000 acres (public lands, state parks, and historic sites) of fee and conservation easement lands, with additional responsibilities for nearly an additional 1,000,000 acres. The Bureau has been successful in adding to this State ownership through its land acquisition program which involves the assessment, negotiation, and purchase of conservation lands. The land acquisition program is funded through a variety of State, Federal, and private sources. Additional capacity and expertise are required to facilitate and navigate complex land acquisition projects with varied landowner types and often complex funding sources.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Jerry Bley has a long track record of conservation acquisition successes in Maine and has deep relationships with landowners and conservation professionals. He is uniquely able to work with complex grant fund programs and with all aspects of land acquisition. The Bureau has a strong and efficient working relationship with him and his company.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Rates are commensurate with consulting services in this field. The amendment includes a \$5 per hour increase in pay rate to accommodate the influence of inflation.

4. Describe the plan for future competition for the goods or services.

State and federal goals to increase the acquisition of conserved lands is hoped to increase demand for services such as are enabled by this contract. Market forces should bring more consulting professionals into this field. The Bureau will monitor and seek out multiple sources to meet the growing demand for land acquisition assistance.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Amanda Beal</i> <small>20AF3A2882BB4AA...</small>		
Typed Name:	Amanda E. Beal	Date:	3/8/2024
Signature of DAFS Procurement Official:	DocuSigned by: <i>Martha Verhille</i> <small>891CE7A1493D45B...</small>		
Typed Name:	Martha verhille	Date:	3/26/2024