



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Maine DOT Region 2 Fleet	
Department Contract Administrator or Grant Coordinator:		Michael Colson	
(If applicable) Department Reference #:		T01-193	
Amount: (Contract/Amendment/Grant)	\$ 32,707.26	Advantage CT / RQS #:	20240318000000001353
CONTRACT	Proposed Start Date:	2/1/2024	Proposed End Date: 2/29/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		O'Connor Motors, Augusta me.	
Brief Description of Goods/Services/Grant:		Repairs to T01-193 a 2009-wheeler, PMD, Exhaust leak into cab, air leak under the cab, Passengers mirror shakes badly, headgear plow light electrical connector broken, Engine oil leak, Replace clutch	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Truck T01-193 had an exhaust leak into cab, clutch didn't have any adjustment left, it had an engine oil leak, right mirror shook inside housing, and the plow light connector was broken. This truck was located in Winthrop, and currently the Region doesn't have a DOT field tech at that location. With the region being down 3 field techs, and Fleet Augusta being down 6 techs, the decision was to send to a vendor for the repair. The vendor replaced two pieces of exhaust after the turbo, the clutch, clutch brake, clutch master cylinder, clutch slave cylinder, and hose assembly. The vendor also consulted with MDOT before going ahead to replace the transmission due to the teeth on the gears inside being very pointed, and ready to break. Additional repairs were needed to this truck but were discussed with MDOT before moving forwards. These additional repairs were engine oil leaks coming from injector harness going through valve cover, the accumulator filter housing, cam shafter sensor, and the turbo return line. While repairing the oil leaks the technician found the water pump was leaking and replaced. The vendor also repaired air leaks on the air dryer, two fittings on the treadle valve, and four fittings on the air tanks. While looking for air leaks, the technician found the shocks were leaking, and replaced them. The vendor also repaired the plow light connector. During the repairs, the truck was also in need of a 1200 hour pm, so the vendor was given authorization to move forwards with this as too avoid having to take this vehicle out of service again. When the technician was doing the pm, the wiper arm assembly and wiper transmission had excessive play, this was replaced.

This decision to utilize a vendor for these repairs, were made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$200,974.25.

The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fleet Augusta heavy equipment shop is down six techs. Region 2 was down three field techs. The vendor for this work has Volvo trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to a vendor.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

O'Connor's is a Volvo dealer and we have had work done there in the past. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and special tooling. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more Volvo vendors and service facilities to move into more locations in the state, it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

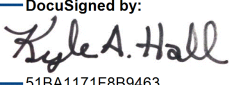
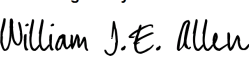
Does this request utilize ARPA/MJRP funds?

 Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE**

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

 Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	3/14/2024
Signature of DAFS Procurement Official:	DocuSigned by:  2D6B8E30F67E44A...		
Typed Name:	William J.E. Allen	Date:	3/21/2024

NOI 0320240311