



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Maine Historic Preservation Commission		
Department Contract Administrator or Grant Coordinator:	Christi A. Chapman-Mitchell		
(If applicable) Department Reference #:	ME-22-10014		
Amount: (Contract/Amendment/Grant)	\$ 9,980.00	Advantage CT / RQS #:	20240305*2401
CONTRACT	Proposed Start Date: 3/5/2024	Proposed End Date:	9/30/2024
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Bruce Harvey d/b/a Harve Research and Consulting, Syracuse New York		
Brief Description of Goods/Services/Grant:	This is a research and documentation project, the purpose of which is to understand in a national context the historic significance of the McCurdy Smokehouse, the last remaining historic herring smoking facility in Lubec.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

McCurdy's Smokehouse in Lubec Maine is listed in the National Register of Historic Places at the state-wide level of significance. It appears that this is the last smoked herring industrial facility in Maine and possible within the entire nation. This project will undertake research and documentation into the smoked fish industry with the goal of establishing whether the subject property is nationally significant. If so, this will enable Lubec Landmarks, the owner of the property, to apply for additional Federal funds to preserve and stabilize this endangered and important resource.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Dr. Bruce Harvey, PhD, is highly qualified for this project, having prepared numerous documentation projects for industrial and specialized historic properties in Maine and throughout much of the United States. He has also written administrative histories for several National Park Service sites. Dr. Harvey has worked closely with staff of the Maine Historic Preservation Commission on the projects that he has previously undertaken in the state, and produces high quality submittals in a timely fashion.

A RFP was issued for this project (RFP 202309202) in the fall of 2023 but no firms submitted an appropriate proposal. Based on Dr. Harvey's detailed knowledge of industrial history and historic preservation the Maine Historic Preservation Commission approached him to take on the project.

McCurdy's Smokehouse has been damaged by storms and sea level rise on at least two occasions in the recent past (including December 2023). Several years ago part of the complex was destroyed in a high tide. Completing this project in a timely manner is of the utmost importance.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Dr. Harvey provided a budget that met Federal consulting requirements and is very reasonable.

4. Describe the plan for future competition for the goods or services.

Future phases of this project may be readvertised through a RFP if necessary.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

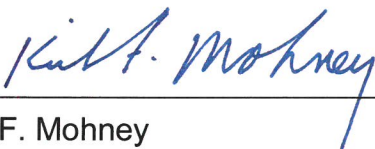

PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE

Does the requesting Department signatory understand and acknowledge Maine’s COI Statute?

Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Kirk F. Mohney	Date:	3/6/2024
Signature of DAFS Procurement Official:	DocuSigned by:  249502C7B71A49A...		
Typed Name:	Thomas Paquette	Date:	3/18/2024

