



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Corrections / Mt. View Correctional Facility	
Department Contract Administrator or Grant Coordinator:		Chad Cooper	
(If applicable) Department Reference #:		24MVY011	
Amount: (Contract/Amendment/Grant)	\$ 9,228.71	Advantage CT / RQS #:	03A 20240207*2181
CONTRACT	Proposed Start Date:	2/12/2024	Proposed End Date: 4/30/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Johnson Controls Fire Protection Westbrook, Maine	
Brief Description of Goods/Services/Grant:		Medium Unit Fire Panel Repair – MVCF	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The scope of work during the recent system upgrade included replacement of non-compatible initiating devices (smokes, pulls, heats, relays) listed in the proposal and panel swap from the obsolete Simplex 4020 to a Simplex 4100ES only. Notification appliances (audio-visuals and visuals), which are the devices currently being identified as faulty, were not included in the earlier scope of work for replacement but these are critical components and need to be fixed.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The contract for replacement Simplex audio-visual units is proposed at the request of MVCF in order to correct/replace units identified as non-operational in house. As the previous work did not fully correct the problem, additional troubleshooting by the contractor is needed, as requested by MVCF staff, resulting in this new proposal/contract. The diagnosis will assist us in determining the best path forward with the goal of a fully operational system being paramount. As noted above these are critical components and need to be fixed. Additionally, a warning from the Fire Marshal's office has been issued to MVCF so we are requesting an emergency procurement to remedy it.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The proposed contractor has been our longstanding provider for security controls. The cost proposal presented is consistent with previous charges which the Department considers to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department is preparing to release a RFP for ongoing support and maintenance and the awarded vendor will be responsible for repair work such as is being requested here.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

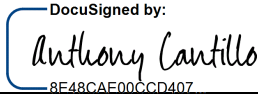
Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			2/7/2024
Typed Name:	Anthony Cantillo, Deputy Commissioner	Date:	

Signature of DAFS Procurement Official:	DocuSigned by: <i>Joseph Zrioka</i> EA813178102243C...		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	3/1/2024