



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

### PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

| PART I: OVERVIEW  |                      |   |                              |
|---|----------------------|---|------------------------------|
| Department Office/Division/Program:                     |                      | EDUCATION IN THE UNORGANIZED TERRITORY                        |                              |
| Department Contract Administrator or Grant Coordinator: |                      | Jennifer Tarr   |                              |
| (If applicable) Department Reference #:                 |                      |   |                              |
| Amount:<br>(Contract/Amendment/Grant)                   | \$127,401.75         | Advantage CT / RQS #:   | 05C 20230127*910             |
| CONTRACT  | Proposed Start Date: | 3/23/2023   | Proposed End Date: 3/23/2024 |
| AMENDMENT   | Original Start Date: |   | Effective Date:              |
|   | Previous End Date:   |   | New End Date:                |
| GRANT   | Project Start Date:  |   | Grant Start Date:            |
|   | Project End Date:    |   | Grant End Date:              |
| Vendor/Provider/Grantee Name, City, State:              |                      | APPLE INC.  |                              |
| Brief Description of Goods/Services/Grant:              |                      | STUDENT AND STAFF IPADS, LAPTOPS, MINI'S, TV, AND APPLE CARE. |                              |

| PART II: JUSTIFICATION FOR VENDOR SELECTION   |                                   |  |                                  |
|---|-----------------------------------|--|----------------------------------|
| Mark an "X" before the justification(s) that applies to this request. (Check all that apply.) |                                   |  |                                  |
|   | A. Competitive Process            |  | G. Grant                         |
|   | B. Amendment                      |  | H. State Statute/Agency Directed |
| X   | C. Single Source/Unique Vendor    |  | I. Federal Agency Directed       |
|   | D. Proprietary/Copyright/Patents  |  | J. Willing and Qualified         |
|   | E. Emergency                      |  | K. Client Choice                 |
|   | F. University Cooperative Project |  | L. Other Authorization           |

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The laptop, iPad, TV and Apple Care are needed for all EUT students attending the three state operated schools in the EUT. There is a lack of working devices for regular education students and staff across the entire EUT leaving students to share devices when receiving instruction. This is the 1<sup>st</sup> step in a plan to regularly update the technology needs for EUT students and staff. Funds for this initial update will be expended according to the ESSER II Grant Application with future purchases backed with general funds. This initial purchase and purchases thereafter will continue to offer EUT student's equal instructional opportunities as their peers who attend SAU's as out-of-district placed students.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Apple is the preferred student instructional device for the EUT and SAU's. A quote was obtained from Apple as a measure to gain cost information. In addition, the devices are compatible with other Apple products and technology already established within the Education in the Unorganized Territory schools

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Apple products are offered to educational institutions at a discounted rate of 10%. The vendor provided a quote which the department deemed fair and reasonable.

EUT reached out to GovConnections who holds a master agreement with the State. The quote received from GovConnections was a higher cost than the quote received from Apple.

4. Describe the plan for future competition for the goods or services.

The EUT is willing to accept goods and services from any willing and qualified vendor and will continue to utilize the State of Maine's Competitive Bidding process to offer qualified and willing vendors opportunities to submit bids for goods and services.



### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

### PART V: APPROVALS

|  |   |       |             |
|--|---|-------|-------------|
| Signature of requesting Department's Commissioner (or designee): | By signing below, I signify that I approve of this procurement request.             |       |             |
|  |  |       |             |
| Printed Name:  | Daniel A. chuhta  | Date: | 3/28/2023   |
| Signature of DAFS Procurement Official:                          |  |       |             |
| Printed Name:  | Nancy Tan<br>Deputy Director for IT Procurement                                     | Date: | Mar-28-2023 |


**Certificate Of Completion**

|   |   |
|---|---|
| Envelope Id: 8B4323DE0E36405FACFEDA5AC9B051A1     | Status: Completed   |
| Subject: Please DocuSign This Document            |   |
| Source Envelope:                                  |   |
| Document Pages: 2                                 | Signatures: 1   |
| Certificate Pages: 1                              | Initials: 0   |
| AutoNav: Enabled                                  | Envelope Originator:<br>Daniel A. Chuhta<br>Daniel.Chuhta@maine.gov |
| Envelope Stamping: Disabled                       | IP Address: 64.207.219.73   |
| Time Zone: (UTC-05:00) Eastern Time (US & Canada) |   |

**Record Tracking**

|  |   |                    |
|--|---|--------------------|
| Status: Original<br>3/28/2023 9:50:17 AM | Holder: Daniel A. Chuhta<br>Daniel.Chuhta@maine.gov | Location: DocuSign |
| Security Appliance Status: Connected     | Pool: StateLocal                                    |                    |
| Storage Appliance Status: Connected      | Pool: Maine Department of Education                 | Location: DocuSign |

**Signer Events**

| Signature   | Timestamp  |
|---|--|
| Daniel A. Chuhta<br>Daniel.Chuhta@maine.gov<br>Deputy Commissioner<br>Maine Department of Education<br>Security Level: Email, Account Authentication (None) | Sent: 3/28/2023 9:50:18 AM<br>Viewed: 3/28/2023 9:50:28 AM<br>Signed: 3/28/2023 9:51:00 AM<br>Freeform Signing |
|    |  |
| Signature Adoption: Uploaded Signature Image<br>Using IP Address: 198.182.163.113   |  |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

|                     |                  |                      |
|---------------------|------------------|----------------------|
| Envelope Sent       | Hashed/Encrypted | 3/28/2023 9:50:18 AM |
| Certified Delivered | Security Checked | 3/28/2023 9:50:28 AM |
| Signing Complete    | Security Checked | 3/28/2023 9:51:00 AM |
| Completed           | Security Checked | 3/28/2023 9:51:00 AM |

**Payment Events****Status****Timestamps**

# Apple Inc. Education Price Quote

|                  |   |                   |   |
|------------------|---|-------------------|---|
| <b>Customer:</b> | Rhonda Casey<br>MAINE DEPT OF EDUCATION<br>Phone: 207-624-6894<br>email: rhonda.casey@maine.gov | <b>Apple Inc:</b> | Jerry Mortensen<br>6900 W. Parmer Lane<br>Austin, TX 78729<br>email: jmortensen@apple.com |
|------------------|---|-------------------|---|

**Apple Quote:** 2211895297

**Quote Date:** Saturday, March 11, 2023

**Quote Valid Until:** Sunday, April 09, 2023

## Quote Comments:

Please reference Apple Quote number on your Purchase Order.

| Row # | Details & Comments  | Qty | Unit List Price | Extended List Price |
|-------|---|-----|-----------------|---------------------|
| 1     | <p><b>13-inch MacBook Air: Apple M1 chip with 8-core CPU and 7-core GPU, 256GB – Space Gray (Packaged in a 5-pack)</b><br/>Part Number: MGNG3LL/A<br/><b>Configuration:</b></p> <ul style="list-style-type: none"> <li>• 065-C99J Apple M1 chip with 8-core CPU, 7-core GPU and 16-core Neural Engine</li> <li>• 065-C99M 8GB unified memory</li> <li>• 065-C99Q 256GB SSD storage</li> <li>• 065-C9CK Touch ID</li> <li>• 065-C9CJ Two Thunderbolt / USB 4 ports</li> <li>• 065-C9CH Force Touch trackpad</li> <li>• 065-C9CL Retina display with True Tone</li> <li>• 065-C171 None</li> <li>• 065-C172 None</li> <li>• 065-C9DG Backlit Magic Keyboard – US English</li> <li>• 065-C9DN Accessory Kit</li> </ul> | 90  | \$879.00        | \$79,110.00         |
| 2     | <p><b>3-Year AppleCare+ for Schools – MacBook Air (no service fees)</b><br/>Part Number: S8244LL/A</p>  | 90  | \$149.00        | \$13,410.00         |
| 3     | <p><b>Mac mini: Apple M2 chip with 8-core CPU and 10-core GPU, 256GB SSD</b><br/>Part Number: MMFJ3LL/A<br/><b>Configuration:</b></p> <ul style="list-style-type: none"> <li>• 065-CD1Q Apple M2 with 8-core CPU, 10-core GPU, 16-core Neural Engine</li> <li>• 065-CD1T 8GB unified memory</li> <li>• 065-CD1Y 256GB SSD storage</li> <li>• 065-CD23 Gigabit Ethernet</li> <li>• 065-CG13 Two Thunderbolt 4 ports, HDMI port, two USB-A ports, headphone jack</li> </ul>   | 2   | \$499.00        | \$998.00            |

- 065-CD76 None
- 065-CD36 Accessory Kit

|    |   |   |            |             |
|----|---|---|------------|-------------|
| 4  | <b>3-Year AppleCare+ for Schools – Mac mini</b><br>Part Number: S7730LL/A   | 2 | \$79.00    | \$158.00    |
| 5  | <b>10.9-inch iPad Wi-Fi 256GB-Blue (Packaged in a 10-pack), Logitech Rugged Combo 4 Touch Case, w/ 2YR AppleCare+ for Schools (no service fees)</b><br>Part Number: BUC62LL/A | 4 | \$7,229.50 | \$28,918.00 |
|    | <b>10.9-inch iPad Wi-Fi 256GB – Blue (Packaged in a 10-pack)</b><br>Part Number: MPR43LL/A<br>Quantity: 40  |   |            |             |
|    | <b>2-Year AppleCare+ for Schools – iPad (no service fees)</b><br>Part Number: S7830LL/A<br>Quantity: 40   |   |            |             |
|    | <b>Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (10th gen) – Blue</b><br>Part Number: HQ6P2ZM/A<br>Quantity: 40                       |   |            |             |
| 6  | <b>Apple TV 4K Wi-Fi + Ethernet with 128GB storage</b><br>Part Number: MN893LL/A  | 6 | \$149.00   | \$894.00    |
| 7  | <b>AppleCare+ for Apple TV</b><br>Part Number: S9632LL/A  | 6 | \$29.00    | \$174.00    |
| 8  | <b>10.9-inch iPad Wi-Fi 256GB – Blue</b><br>Part Number: MPQ93LL/A  | 5 | \$569.00   | \$2,845.00  |
| 9  | <b>Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (10th gen) – Blue</b><br>Part Number: HQ6P2ZM/A                                       | 5 | \$129.95   | \$649.75    |
| 10 | <b>3-Year AppleCare+ for Schools – iPad (no service fees)</b><br>Part Number: S7831LL/A   | 5 | \$49.00    | \$245.00    |

|                              |                     |
|------------------------------|---------------------|
| <b>Edu List Price Total</b>  | <b>\$127,401.75</b> |
| – Additional Tax             | \$0.00              |
| – Estimated Tax              | \$0.00              |
| <b>Extended Total Price*</b> | <b>\$127,401.75</b> |

\*In most cases Extended Total Price does not include Sales Tax  
 \*If applicable, eWaste/Recycling Fees are included.  
 Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2211895297. Please contact your institution's Authorized Purchaser to

submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.

- For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to [institutionorders@apple.com](mailto:institutionorders@apple.com). **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
  - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT [contracts@apple.com](mailto:contracts@apple.com).
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
  - APPLE INC. AS THE VENDOR
  - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  - PURCHASE ORDER NUMBER
  - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
  - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Sunday, April 09, 2023 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000009039488

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