



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		DAFS/OIT/IBM Services	
Department Contract Administrator or Grant Coordinator:		Ann Salverson-Seales	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 19,972.00	Advantage CT / RQS #:	RQS 18B 20230316-1122
CONTRACT	Proposed Start Date:	4/1/2023	Proposed End Date: 3/31/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Precisely Software Incorporated 1700 District Ave #300 Burlington, MA 01803	
Brief Description of Goods/Services/Grant:		Syncsort MFX license and maintenance renewal	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input checked="" type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Syncsort MFX, a high-performance sort/merge/copy utility, is a necessary software component used extensively to support the State of Maine Human Resources Payroll application hosted on the State of Maine Office of Information Technology's IBM Enterprise Server. The Syncsort utility commands are integrated into the HR/Payroll application operating on the IBM mainframe.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Syncsort MFX is proprietary software of Precisely. Precisely is the owner and developer of the software and the source for all maintenance services.

The State of Maine does not have access to source code to maintain the product.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Software vendors have historically increased software maintenance costs anywhere from 3% to 20% annually. For this renewal period, the cost increased 10%.

We did receive a quote from the third-party vendor SHI but that quote was \$2,839.22 more than the quote received from Precisely.

4. Describe the plan for future competition for the goods or services.

The State of Maine Office of the State Controller is actively working on migrating the current HR/Payroll application to a vendor cloud-hosted solution. When this move is completed, this licensed software product will no longer be needed.

If it is determined this product no longer meets the needs of the State of Maine and a replacement product is necessary, procurement will be via the competitive bid process prescribed by State of Maine statute and the policies, procedures and guidelines established by the State of Maine Division of Procurement Services.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

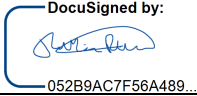
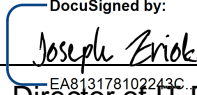
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

**Procurement Justification Form (PJF)**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Frederick Brittain, Chief Information Officer	Date:	3/20/2023
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	3/18/2023