

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	DAFS/BGS/Central Fleet Management			
Department Contract Administrator or Grant Coordinator:	Mark Bailey, Director			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$36,001 <i>(2022 Ford F250 XL Supercab)</i>		Advantage CT / RQS #:	
	\$52,001 <i>(2022 Ford F150 Lightning Pro BEV extended range battery)</i>			
CONTRACT	Proposed Start Date:	3/15/2022	Proposed End Date:	Until Vehicles Delivered
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Quirk Ford, Augusta, Maine			
Brief Description of Goods/Services/Grant:	2022 Ford F250 XL Supercab 2022 Ford F150 Lightning Pro BEV extended range battery			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment	X	H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

The 2022 Ford F250 Supercab is an extra unit that Quirk Ford ordered and is willing to sell us at 2022 pricing. Comparison pricing on a 2023 model year of the same type was \$10,000 more. We have many agencies in need of this type of vehicle.

In an effort to comply with the Governor's Lead by Example initiative we are tasked with trying to acquire BEV. We have agencies who have requested the Ford F150 Lightning Pros to assist with complying with the initiative. 5 Units from last year's order were cancelled. Quirk Ford has one available we can purchase now.

The emergency nature of the request is to notify the vendor we can purchase these units before they sell them to another customer.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

During a recent delivery of vehicles Quirk Ford informed me of the potential to buy these two units that were available. Quirk Ford has been a long time State of Maine vendor for vehicles. They have had many contracts and master agreements for State vehicles.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

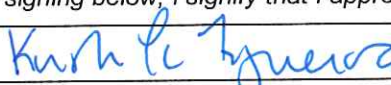
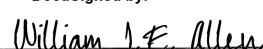
2022 Ford F250 Supercab, Quirk pricing \$36,000 (bid price from 2021), 2023 pricing for same unit \$47,716. 2022 Ford F150 Lightning Pro (extended range battery): MSRP pricing is \$52,314. Quirk pricing \$52,001.

In today's vehicle market specialty vehicles such as the Lightning priced below MSRP are uncommon. In addition, we will receive \$14,000 from Efficiency Maine Trust to assist with the purchase. The remainder of the funds to purchase these units will be available from our approved certificate of participation. (COP).

4. Describe the plan for future competition for the goods or services.

As availability of vehicles becomes more prevalent and supply chain issues improve, we plan to competitively bid for these vehicle types. We have a bid out now to check the availability of all vehicle types.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>	
		
Printed Name:		Date: 3/15/2023
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...	

**State of Maine
Procurement Justification Form**

Printed Name:	William J.E. Allen	Date:	3/15/2023
----------------------	--------------------	--------------	-----------

NOI 0320230252 03/16/2023 - 03/22/2023