



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Sea-Run Fisheries and Habitat	
Department Contract Administrator or Grant Coordinator:		Danielle Frechette / Amanda Webb	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)		\$ 102,916.00	Advantage CT / RQS #: 13A 20230224000000001020
CONTRACT	Proposed Start Date:	3/1/2023	Proposed End Date: 6/30/2023
+AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Innovasea Bedford, Nova Scotia, Canada, B4B 0L9	
Brief Description of Goods/Services/Grant:		Production of acoustic tags for fish telemetry	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	Innovasea will manufacture 85 temperature sensing acoustic transmitters (69-khz V13T) and 190 standard acoustic transmitters (69-khz V13) to be used for fish telemetry by MDMR.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	The use of the Vemco line of 69 kHz tags was chosen to be compatible with existing equipment and research needs. Use of transmitters from a different vendor would jeopardize the ability for MDMR to execute the study as required. Innovasea is the sole developer, manufacturer, and supplier of the Vemco line of acoustic telemetry receivers, transmitters, receiver upgrades and receiver accessories and all associated software
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The costs are fair market value for this type of transmitter. Shipping charges are justified by the trans-boundary shipping required.
4. Describe the plan for future competition for the goods or services.	If in the future new equipment is needed, all potential vendors will be evaluated equally.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Patrick Keliher, Commissioner	Date:	3/1/23
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	2D5B8E39F57E44A... William J.E. Allen	Date:	3/9/2023