



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Defense, Veterans and Emergency Management	
Department Contract Administrator or Grant Coordinator:		Sherrill Hallett - Contract Grant Specialist Alan Ballard/Energy Manager	
(If applicable) Department Reference #:		Bid 23-023	
Amount: (Contract/Amendment/Grant)	\$ 140,023.03	Advantage CT / RQS #:	CT#15A20230110*1850
CONTRACT	Proposed Start Date:	1- 1 -2023	Proposed End Date: 12-31-2026
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Aegis Energy Service, Inc. 55 Jackson Street Holyoke, MA 01040	
Brief Description of Goods/Services/Grant:		To provide annual and quarterly contracted services for the Aegis Thermo Power 75 KW Combined Heat and Power-Plant (CHP) (ASSF) located in Bangor, Me and the Yanmer Micro 35 KW Combined Heat and Power (SP-35VC) located at (AFRC) located in Bangor	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

There are no local, state or federal personnel trained by the manufacturer to perform the service more effectively or more cost efficiently than the requested sole source service provider. They are the only contractor in the world certified to conduct the required maintenance services on the Aegis Thermo Power 75KW, the Yanmar 35 KW and the 2 10 kw unit; combined heat and power plants.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

There are no local, state or federal personnel trained by the manufacturer to perform the service more efficiently or more cost effectively than the requested sole source provider. They are the only contractor in the world certified to conduct the maintenance on the Aegis Thermo Power 75KW, the Yanmar 35 KW and the 2 10 kw unit.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The company offered a maintenance agreement and monitoring as follows:

4. Describe the plan for future competition for the goods or services.

Will follow proper Purchases requirements, guidelines, seek competitive bids.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

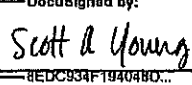

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  <small>8EDC934F1940480...</small>		
Typed Name:	Scott A. Young, Deputy Commissioner	Date:	23 February 2023
Signature of DAFS Procurement Official:	DocuSigned by:  <small>E5DB92AC0F8D490...</small>		
Typed Name:	Sue H. Garcia	Date:	3/8/2023