

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Dept of Public Safety	
Department Contract Administrator or Grant Coordinator:		Lt. Bruce Scott/Maine State Police	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$90,604	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	3/6/23	Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Quirk Ford Augusta Maine	
Brief Description of Goods/Services/Grant:		2 Ford Chevy Tahoe police cruisers	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment of pricing		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police is in immediate need of 2 new full size police cruisers. There is currently no contract for the Chevy Tahoes nor are any available at the dealerships that DPS does business with except at Quirk in Augusta.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Quirk has two Chevy Tahoes on the way that will arriving later this week that they are willing to sell to us for \$45,302 each, which is \$1,595.50 cheaper than what we paid last year and \$5,000 cheaper than this year's Ford Explorers. We have the funds available in the COPS loan so no F.O. will be needed. Just permission to purchase these outside of a contract is being requested. No other dealerships have any Chevy PPV Tahoes available, including Darlings, which is the current holder of the state bid for the Ford Explorers.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This price is lower than expired contract rate that was achieved through the competitive bid process last year in New York. No other dealers in the area have this type of vehicle to sell.

4. Describe the plan for future competition for the goods or services.

Covid-19 has put a cramp in the usual vehicle procurement process. It is my hope that the supply chain issue resolves itself in the near future and we can get back to ordering all vehicles off from a state contract.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	 <small>Michael Sauschuck (Mar 6, 2023 11:28 EST)</small>		
Printed Name:	Comm. Michael Sauschuck	Date:	3/6/23
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>2D5B6E39F57E44A...</small>		
Printed Name:	William J.E. Allen	Date:	3/7/2023

**State of Maine
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(PJF) Quirk Ford 2022 Hybrid Explorers

Final Audit Report

2023-03-06

Created:	2023-03-06
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"(PJF) Quirk Ford 2022 Hybrid Explorers" History

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