



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Department of Public Safety- Maine State Police			
Department Contract Administrator or Grant Coordinator:	Lt. Michael Zabarsky Starla Dorval			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 66,816.00	Advantage CT / RQS #:	RQS 16A 20230227*1029	
CONTRACT	Proposed Start Date:	2/21/2023	Proposed End Date:	2/20/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Life Technologies		
Brief Description of Goods/Services/Grant:		3 year maintenance/service contract for our DNA 3500 genetic analyzers		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

A maintenance/service agreement is required of critical instruments used in an accredited forensic testing laboratory such as our lab to ensure the results produced from our instruments are reliable and reproducible. This annual preventative maintenance service agreement will check the functioning and calibration of our 3500 Genetic Analyzers, as well as providing necessary software updates to the operating system. These checks and updates are now overdue and must be addressed now. The lab must maintain high standards and our accreditation to fulfill our mission; we also must follow stringent protocols and industry best practices.

Our lab relies on the 3500 Genetic Analyzer instruments, which have undergone extensive validation processes, to generate DNA profiles from evidence items and convicted offenders. This service agreement covers repairs and preventative maintenance over a 12-month period. It includes 100% of labor, travel, and certified & optimized replacement parts for our 3500 Genetic Analyzer instruments and Dell computers specified for their operation.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Life Technologies manufactures the 3500 Genetic Analyzer instruments and dictates the very specific computer hardware and software for its use and operation with Dell desktop computers. This is a low-volume instrument designed and manufactured for a very specific purpose. Life Technologies are the best service provider for this technology, and its continued calibration and precise functioning is a critical part of the DNA analysis procedure in our lab. Life Technologies states that they are “the only manufacturer authorized to provide service for [these] instruments” and “does not authorize any third-party service provider to perform maintenance and repair on Life Technologies instruments.”

As the 3500 Genetic Analyzers presently used by our lab are designed and manufactured by Life Technologies, they are best maintained and repaired by the vendor’s specialists, who have the most experience with this proprietary instrument and are best equipped to conduct timely repairs with the appropriate Life technologies supplied parts. Our lab cannot obtain the same instrument and software maintenance necessary anywhere else for the same product(s) we are presently using and maintain high standards and accreditation without its support.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated maintenance/service contract appears considerate and reasonable in line with our lab’s grant and state budget needs.

4. Describe the plan for future competition for the goods or services.

No changes as long as we continue using the Life Technologies 3500 Genetic Analyzer and software to generate DNA profiles from evidence items and convicted offenders.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


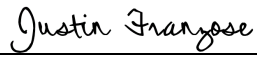
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Feb 27, 2023 16:04 EST)		
Typed Name:	Michael Sauschuck	Date:	Feb 27, 2023
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Typed Name:	<small>AEEED9C7B3A8044E</small> Justin Franzose	Date:	3/6/2023






PJF DNA 3500

Final Audit Report

2023-02-27

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