



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DEP/BWQ/DEA/LAS	
Department Contract Administrator or Grant Coordinator:		Linda Bacon	
(If applicable) Department Reference #:		Account coding: 013 06A 2143 13 7212 NLA1 FY2124PPG	
Amount: (Contract/Amendment/Grant)	\$ 26,956.00	Advantage CT / RQS #:	06A 20220322*1056
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Belgrade Boat Storage & Marine Repair, Belgrade ME	
Brief Description of Goods/Services/Grant:		16' Starcraft Patriot SC boat, 40 HP outboard motor, galvanized roller trailer	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

PART III: SUPPLEMENTAL INFORMATION

The DEP Lake Assessment Section needs a boat that is equipped to accommodate our work needs. A boat approximately 16' in length, with a wide beam, moderate draft, side console, open deck, no rug, is ideal for our purposes.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Purchasing a boat is proving to be a challenge as the pandemic has resulted in a high-demand for boats/motor/trailer packages. Although we'd prefer another Lund with the same configuration as one we already have, none are available in any size. Four vendors were visited. We evaluated 8 models and received quotes for 5 different of them from 3 vendors. Two models (Crestliners) had engines larger than we need and were considerably more expensive. Two other models (Alumacraft and G3) were longer than what we need; one of these would require modification to a side console and would not have a trailer with rollers, the other had some carpet and it was suggested that a larger engine be installed. These two were the least expensive, but would not suit our needs. The Starcraft boat was reasonably priced and had the features we need.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Belgrade Boat Storage & Marine Repair can supply Starcraft Patriot 16 SC model is exactly what we need for a boat. We looked at 7 others and received quotes for four of these.

4. Describe the plan for future competition for the goods or services.

We utilized a plan by looking at different models from more than one vendor, to determine which boat to purchase. We would do the same in the future.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


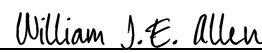
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Melanie Loyzim	Date:	Mar 23, 2022
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	2D5B6E39F57E44A... william J.E. Allen	Date:	3/30/2022

NPO 0320220271 03/30/2022 - 04/05/2022