



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DACF/Agriculture, Food & Rural Resources/PFAS	
Department Contract Administrator or Grant Coordinator:		Nancy McBrady	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	10,132.50	Advantage CT / RQS #:	RQS 01A 20220318*1029
CONTRACT	Proposed Start Date:	07/01/2021	Proposed End Date: 2/16/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Tozier Farm, Fairfield, ME 04937	
Brief Description of Goods/Services/Grant:		Provided composting material and equipment to move the material for disposal of beef cattle contaminated with PFAS.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Over 100 beef cattle at this farm had to be depopulated. Depopulation was determined to be necessary as the PFAS contamination found in these cattle exceeded the level the Bureau has determined can be feasibly depurated. The Tozier farm supplied the compositing material of silage and equipment to move the material for the compost site.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The vendor had the material and equipment readily available at the site, saving time and delivery fees for of the compost material. .

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

These were rates appropriate to the area and necessary given the emergency.

4. Describe the plan for future competition for the goods or services.

Hopefully this situation won't arise in this area; but will determine if there are any other compost material vendors that might be available in the future.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

Amanda E. Beal

Typed Name:

20AF3A2882BB4AA...
Amanda E. Beal

Date:

3/24/2022

Signature of DAFS
Procurement Official:

DocuSigned by:

Michelle Fournier

Typed Name:

066BBD96EE5347F...
Michelle Fournier

Date:

3/29/2022

