

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		DMR Sea Run Fisheries and Habitat Division		
Department Contract Administrator or Grant Coordinator:		Danielle Frechette / Marge Morissette		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 47,801	Advantage CT / RQS #:	13A 20220315000000001014	
CONTRACT		3/14/22	Proposed End Date:	5/9/22
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Lotek Wireless, Inc. Newmarket, ON, Canada		
Brief Description of Goods/Services/Grant:		Production of radio-tags for fish telemetry		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

**Lotek Wireless Inc. will manufacture 202 radio-tags, four radio receivers, four Yagi antennas to be used for fish telemetry by MDMR.**

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## PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The use of this equipment was chosen to be compatible with existing equipment and research needs. Use of equipment from a different vendor would jeopardize the ability for MDMR to execute the study as required. Lotek has the ability to produce coded tags that are necessary when having a large number of fish tagged in a short time window.

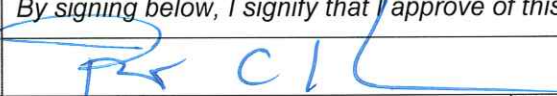
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The costs are fair market value for this type of radio-tag. Shipping charges are justified by the trans-boundary shipping required.

**4. Describe the plan for future competition for the goods or services.**

If future needs arise and another vendor is available that can produce compatible equipment and tags to fill this role, we will evaluate each equally.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Patrick Keliher, Commissioner	<b>Date:</b>	3/18/22
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
<b>Printed Name:</b>	<small>2D5B6E39F57E44A...</small> William J.E. Allen	<b>Date:</b>	3/23/2022

NOI 0320220242 03/23/2022 - 03/29/2022