



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DVEM/MAINE EMERGENCY MANAGEMENT AGENCY	
Department Contract Administrator or Grant Coordinator:		TAMMY THAYER-HARDMAN CONTRACT GRANT SPECIALIST	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 14,980.00	Advantage CT / RQS #:	20211026000000000463
CONTRACT	Proposed Start Date:	1/1/2022	Proposed End Date: 12/31/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		ESI ACQUISITION, INC 823 BROAD STREET AUGUSTA, GA 30901	
Brief Description of Goods/Services/Grant:		SOFTWARE SUPPORT	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Software Support for our WebEOC program which is used in the emergency operations center (EOC) during state disasters. This program is also used daily for duty officers and county directors to document any daily incidents. It functions as a joint tool by our emergency response teams (ERTs) including but not limited to public safety, wardens service, DOT, USGS, national guard, and the governor's office. This allow our partners to be up to date of any incidents happening at the state, county, or local levels. This support plays a significant role in keeping a joint communication system on-line as it is used statewide on a daily basis.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Juvare provides WebEOC to Federal Emergency Management Agency (FEMA) and to two thirds of the state governments in the USA for EOCs. Juvare is software owner and developer for WebEOC and maintains the software for patching for security and bugs in the software. They provide continuous support for our use of WebEOC in the State of Maine's EOC.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates that given by Juvare are a slight percentage higher than the last Contract price which can accounted for by cost of living increases, increases due to the Pandemic etc.

4. Describe the plan for future competition for the goods or services.

WebEOC works exceptionally well in EOC and our plan is to continue to use it. We are looking at other application hosting options since OIT pricing has increased considerably.

PART IV: VENDOR STATUS

Is the vendor currently working?

Yes

No

PART V: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

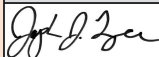
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part VI

PART VI: APPROVALS

Signature of requesting
Department's Commissioner (or
designee):

By signing below, I signify that I approve of this procurement request.



Printed Name:

JOE LEGEE, DEPUTY DIRECTOR

Date:

Mar 3, 2022

DocuSigned by:

Signature of DAFS Procurement
Official:



Printed Name:

Joseph Zrioka

Date:

3/15/2022