

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Maine Public Utilities Commission	
Department Contract Administrator or Grant Coordinator:		Harry Lanphear	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$150,000	Advantage CT / RQS #:	TBD
CONTRACT	Proposed Start Date:	04/1/2022	Proposed End Date: 03/31/2024
AMENDMENT	Original Start Date:		
	Previous End Date:		
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Dr. J. Randall Woolidge, State College, PA 16801	
Brief Description of Goods/Services/Grant:		Expert financial consulting on rate cases for major utilities in Maine	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The Consultant/Provider will evaluate rate of return, return on equity and other financial aspects of utility rate cases on behalf of and at the direction of the Commission. The consulting services will include evaluating rate case filings and testimony and preparing and delivering expert witness testimony.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The vendor is being used as they have been providing virtually identical work in NH, CT, and Massachusetts. The Commission just become aware of a rate case starting in April, hence the emergency need.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs were negotiated between the Commission and the Vendor. The Commission confirmed that the hourly rate is the same as that paid by the NH Public Utilities Commission.

4. Describe the plan for future competition for the goods or services.

The PUC may issue an RFP if similar work is required in the future.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Harry Lanphear	Date:	March 11, 2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
	<small>41C2BA36FAF44CD...</small>		
Printed Name:	Kathy Paquette	Date:	3/15/2022