



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

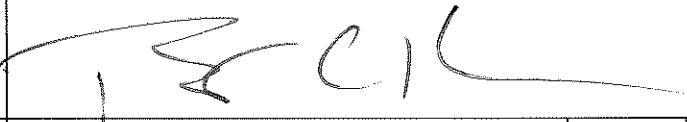

PART I: OVERVIEW			
Department Office/Division/Program:	Dept. Marine Resources, Marine Patrol		
Department Contract Administrator or Grant Coordinator:	Rob Beal / Marjorie Morissette		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ \$7,125.00	Advantage CT / RQS #:	13A 20220310000000000995
CONTRACT	Proposed Start Date:	3/7/2022	Proposed End Date: 4/7/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		American Casting & Mfg Corp. Plainview, NY	
Brief Description of Goods/Services/Grant:		Security seals for the export of elver eels.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	The security seals are required by DMR regulation Chapter 32.43 to export elver eels outside the State of Maine. The absence of the security seals is prima facie evidence the container of elvers is illegal and subject to seizure.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	The vendor was originally identified in March of 2019 as the exclusive vendor having the capability to produce both, the quantity necessary and the tamper resistant, export seals. The unique seals have a sequential serial number that has been retained in Marine Patrol's record management system since spring of 2019.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	Historically, the type and quantity of security seals we purchase through American Casting and Manufacturing Corporation has not been available from other vendors.
4. Describe the plan for future competition for the goods or services.	Typically, DMR's order of elver export security seals is less than \$5,000. This year's purchase exceeds \$5,000 because of an increase in elver dealers, which has the potential to translate to an increased number of packages required to be sealed for export. Elver season is set by statute requiring all elvers to be exported by a specific date. In the event the volume of sealed boxes increases, and without the increased quantity of security seals on hand, we would have no way to facilitate exports as the manufacturing and shipping timeframe exceeds one month.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Patrick Keliher	Date:	3/11/22
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	william J.E. Allen	Date:	3/14/2022