

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Maine Public Utilities Commission	
Department Contract Administrator or Grant Coordinator:		Harry Lanphear	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 9,476	Advantage CT / RQS #:	TBD
<b>CONTRACT</b>	Proposed Start Date:	<b>03/07/2022</b>	Proposed End Date: <b>07/31/2022</b>
<b>AMENDMENT</b>	Original Start Date:		
	Previous End Date:		
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Target Electric Corporation, Gardiner, ME 04345	
Brief Description of Goods/Services/Grant:		Installation of needed motion sensors and energy efficient lighting.	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The work is required as the Commission added some offices within existing office space and the new offices have impacted both motion sensors and lighting.

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## PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The vendor is being used as they have been doing work in this building for the last two years and understand the wiring.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The costs were negotiated between the Commission and the vendor and has been reviewed by the owner of the building.

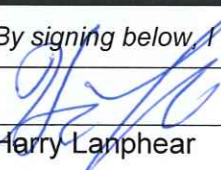
**4. Describe the plan for future competition for the goods or services.**

The PUC may issue an RFP if similar work is required in the future.

## PART IV: APPROVALS

**Signature of requesting  
Department's Commissioner  
(or designee):**

*By signing below, I signify that I approve of this procurement request.*



**Printed Name:**

Harry Lanphear

**Date:**

February 28, 2022

**Signature of DAFS  
Procurement Official:**

DocuSigned by:

*Kathy Paquette*

**Printed Name:**

41C2BA36FAF44CD...

Kathy Paquette

**Date:**

3/9/2022