

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	DAFS/BGS/Central Fleet Management			
Department Contract Administrator or Grant Coordinator:	Mark Bailey, Director			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$38,023 <i>(standard range battery)</i> \$46,489 <i>(extended range battery)</i>	Advantage CT / RQS #:		
CONTRACT	Proposed Start Date:	2/23/2022	Proposed End Date:	Until MFG Stops Accepting Orders
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Quirk Ford, Augusta, Maine			
Brief Description of Goods/Services/Grant:	2022 Ford F-150 Lightning Pro BEV			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment	X	H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

In an effort to comply with the Governor's Lead by Example initiative we are tasked with trying to acquire BEV. We have agencies who have requested the Ford F150 Lightning Pros to assist with complying with the initiative. We placed our agency into consideration for these vehicles as soon as ordering became available. We have been notified that we can order this vehicle type for a limited period of time. We would like to have this vehicle added to the Quirk Ford MA for new vehicles so we may place orders against the MA. The emergency nature of the request is to get vehicles ordered before the manufacturer stops accepting orders.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

We were directed to inquire about placing orders for the BEV through the Ford website. When doing so they connected us with the local dealer, Quirk Ford. Quirk Ford has been a long time State of Maine vendor for vehicles. They have had many contracts and master agreements for State vehicles.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Ford F150 Lightning Pro (nonextended range battery): MSRP pricing is \$43,649. Quirk pricing \$38,023
 Ford F150 Lightning Pro (extended range battery): MSRP pricing is \$53,149. Quirk pricing \$46,489.

In today's vehicle market specialty vehicles such as these below MSRP are uncommon. In addition, we will receive \$14,000 from Efficiency Maine Trust to assist with each purchase. The remainder of the funds to purchase these units will be available from our approved certificate of participation. (COP).

4. Describe the plan for future competition for the goods or services.

As availability of BEV becomes more prevalent and supply chain issues improve, we plan to competitively bid for these vehicle types.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Jaime Schorr</i>		
Printed Name:	Jaime Schorr	Date:	Feb 25, 2022
Signature of DAFS Procurement Official:	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <small>DocuSigned by:</small> </div>		
Printed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	3/2/2022

NOI 0320220190 03/02/2022 - 03/08/2022

Procurement Justification Form (PJF)_F150 Lightning

Final Audit Report

2022-02-25

Created:	2022-02-25
By:	Michelle Johnson (Michelle.Johnson@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAuLfLDODu2smY010eewbZXiEnt7y__Kzn

"Procurement Justification Form (PJF)_F150 Lightning" History

-  Document created by Michelle Johnson (Michelle.Johnson@maine.gov)
2022-02-25 - 3:42:34 PM GMT
-  Document emailed to Jaime Schorr (jaime.c.schorr@maine.gov) for signature
2022-02-25 - 3:43:08 PM GMT
-  Email viewed by Jaime Schorr (jaime.c.schorr@maine.gov)
2022-02-25 - 3:48:56 PM GMT
-  Document e-signed by Jaime Schorr (jaime.c.schorr@maine.gov)
Signature Date: 2022-02-25 - 3:49:11 PM GMT - Time Source: server
-  Agreement completed.
2022-02-25 - 3:49:11 PM GMT