

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS/MRS	
Department Contract Administrator or Grant Coordinator:		Lisa Whynot	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 20,000.00	Advantage CT / RQS #:	18F 20210115*2052
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Vision Government Solutions 1 Cabot Rd. Suite 100 Hudson, MA 01749	
Brief Description of Goods/Services/Grant:		MRS requires the database for an additional tax year to be converted in to the Computer Assisted Mass Appraisal (CAMA) system.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

MRS requires the capability to perform adjustments (abatements and supplementals) for up to 3 prior years. Users perform abatement and supplemental changes by making updates to lower level data that automatically rolls up to a summary value. The current scope includes conversion of detailed and summary values for a single tax year (2021).

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Vision Government Solutions is currently implementing its Vision 8 software for use in MRS' Property Tax Division. The software is proprietary, and the conversion needs to be done by the vendor.

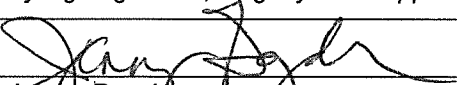
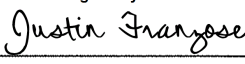
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost is fair, reasonable, and consistent with pricing received at the time the contract was negotiated.

4. Describe the plan for future competition for the goods or services.

The current contract with the vendor covers a period of 9 years. MRS will issue an RFP prior to contract expiration.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Jenny Boyden Associate Commissioner	Date:	3-23-21
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEEP9C7B3A8044E... Justin Franzose	Date:	3/25/2021