

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	IF & W/Warden Service			
Department Contract Administrator or Grant Coordinator:	Lt. Jason Luce			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 8797.12	Advantage CT / RQS #:	20210302*0793	
<b>CONTRACT</b>	Proposed Start Date:	<b>03/25/2021</b>	Proposed End Date:	<b>05/01/2021</b>
<b>AMENDMENT</b>	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
<b>GRANT</b>	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Safe Boats International 8800 SW Barney White Road Bremerton, WA 98312			
Brief Description of Goods/Services/Grant:	Collar Set for the Safeboat/Bow Cover for the Safeboat/Freight charges to ship it here			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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### PART III: SUPPLEMENTAL INFORMATION

The Maine Warden Service purchased the 2008 Safe Boat in 2008. The watercraft is used to patrol Sebago Lake which is the busiest waterway in the State of Maine. The watercraft is equipped with a soft collar that wraps around the gunnels of the watercraft. It is comprised of foam and a heavy-duty material that covers this foam. Safe Boat recommends replacing this collar after 10 years to protect the foam collar from being damaged by water. It has been 13 years since the purchase of the watercraft and the material that protects the foam collar is deteriorating and beginning to break down and tear. This will allow water into the foam collar causing my damage to the watercraft and effect the integrity of the watercraft. The cost of this project is for new collars for the Safeboat, a new bow cover that protects this and the shipping charges.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Safeboat is the only company/vendor that makes these collars for the Safeboat. The isn't any other vendor that parts will fit on the Safeboat. These collars are unique to the Safeboat and different watercrafts that have soft sides made differently. When checking with the US Coast Guard, who also uses Safeboat, they have replaced multiple collars on their boats. They receive their collar replacements directly from Safeboat.

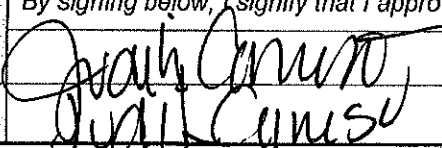
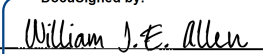
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The cost and rates are associated with the replacement of the material covering the foam collars. Replacing the material will prevent break down of the foam collars which is \$20,000 or more to replace. The Warden service have looked at different designs offered by Safeboat to replace this collar cover and found that the best option was to get the collars which doesn't have the side handles which saved a couple \$2,000 on the parts. Checking with NH Marine Patrol they use Silver Ships which is a different vendor then Safeboat whose parts will not fit Safeboat. These replacements are comparable to Safeboats and US Coast Guard is replacing their collars by Safeboat approximately 10 years. When researching Safeboat International is the only vendor that supplies the parts needed.

**4. Describe the plan for future competition for the goods or services.**

If other vendors start producing Safeboat replacement parts we will compare these prices at that time.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	By signing below, I signify that I approve of this procurement request.		
			
<b>Printed Name:</b>	David Cannon	<b>Date:</b>	3/17/21
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	William J.E. Allen	<b>Date:</b>	3/25/2021