

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife		
Department Contract Administrator or Grant Coordinator:		Jacinta Vogel		
(If applicable) Department Reference #:		Appraisal of 3 parcels in Gouldsboro		
Amount: (Contract/Amendment/Grant)	\$ 9,800.00	Advantage CT / RQS #:	20210323000000002544	
CONTRACT	Proposed Start Date:	4/1/2021	Proposed End Date:	5/7/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		MS Valuation Group, Inc.		
Brief Description of Goods/Services/Grant:		Appraisal reports for three non-contiguous parcels in Gouldsboro and owned by the same family will be provided. The reports will be done to UASFLA and LMF standards.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

MDIFW will obtain appraisal reports on three separate lots in Gouldsboro as due diligence in its acquisition of the lots for conservation and water access purposes. The reports will conform to UASFLA and LMF standards in order to qualify the project for funding from US Fish & Wildlife and the Land for Maine's Future program.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The selected vendor is the only appraiser who was able to complete the reports within a reasonable period of time.

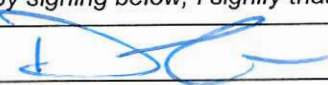
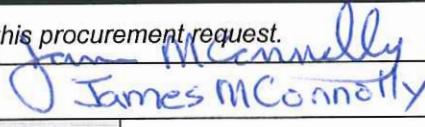
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor's quote is in line with similar appraisal reports for parcels of this size.

4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	 <i>ok James McConnelly 3/22/2021</i> 		
Printed Name:	Diano Circo, Chief Planner	Date:	3-22-21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	1DFA565D481F42E... Debbie Jacques	Date:	3/24/2021