

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT – Materials and Testing, Project Development			
Department Contract Administrator or Grant Coordinator:		Rick Bradbury, Director of MTEX			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 20,000	Advantage CT / RQS #:	20210310000000000822		
CONTRACT	Proposed Start Date:	10/1/2020	Proposed End Date:	9/30/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		VC1000002771 (AASHTO) American Association of State Highway Transportation Officials 444 North Capitol Street, NW Suite 249 Washington, DC 20001			
Brief Description of Goods/Services/Grant:		AASHTO re: Source Sponsorship Material/testing			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
xx	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

Participation in AASHTO re: source provides assessment and accreditation of our materials testing laboratories, which is required by Code of Federal Regulations 23 CRF 637, and also provides objective evidence demonstrating the accuracy and quality of tests performed by our agency and others who may perform construction materials testing for our agency. Services included are: world's largest assessment program covering construction materials testing with over 1700 labs participating; technical support from the AASHTO Committee on Material and Pavement with expertise to assist with development and revision of AASHTO standards; a proficiency sample for construction materials used by participating labs to determine accuracy of test results by direct comparison to other labs performing the same tests on the same materials; the AASHTO Accreditation Program, which is the largest accreditation body serving the construction material testing community with more than 1900 labs participating.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

All States participate in this Program which results in significant savings for each State's transportation agency.

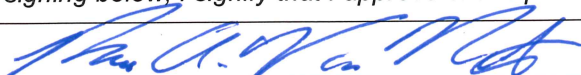
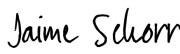
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Fees are set by AASHTO Member Agencies.

4. Describe the plan for future competition for the goods or services.

AASHTO re: source is the only entity providing this service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Bruce A. Van Note	Date:	3/12/21
<small>DocuSigned by:</small>			
Signature of DAFS Procurement Official:			
Printed Name:	Jaime Schorr	Date:	3/19/2021