

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		MCDC/DID/MIP	
Department Contract Administrator or Grant Coordinator:		Chris Moiles/ Debbie Weston	
(If applicable) Department Reference #:		CD0-21-5251B	
Amount: (Contract/Amendment/Grant)	Original: \$337,115.00 Amend: \$373,757.00 Revised: \$710,872.00	Advantage CT / RQS #:	CT 10A 20200608*3765
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	7/1/2020	Effective Date:
	Previous End Date:	6/30/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Medical Care Development, Inc. 11 Parkwood Drive Augusta, Maine 04330	
Brief Description of Goods/Services/Grant:		Vaccine Coordination Services to ensure that enrolled providers meet the minimum VFC Program standards.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization: COVID-19/RFP Extended

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The amendment is to extend the current agreement for a year to 6/30/2022 so that program may focus on COVID 19 response. The additional dollar amount comes from Covid-19 funding and covers staffing for approximately nine months. This service was competitively awarded under RFP#201612226 and is in its third and last renewal. This will be competitively awarded with a new contract starting 7/1/2022. The Provider provides Program Implementation Vaccine Coordinators to carry out tasks that ensure that Healthcare-Providers meet the minimum Vaccines for Children Program standards for eligibility screening, storage and handling, staff

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PART III: SUPPLEMENTAL INFORMATION

training, partnerships, and outreach education activities in the community. In doing so MIP meets the requirements for the Cooperative Agreement with the federal Centers for Disease Control and Prevention.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

As this provider was competitively awarded under RFP#201612226, they are uniquely qualified to continue to provide these services for the Department.

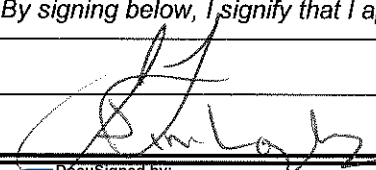
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs are aligned with the original bid amount and original agreement. The Department determines these costs to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

These services will be competitively procured with a new agreement starting 7/1/2022.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	8-Mar-21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	3/17/2021