

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Maine Department of Marine Resources Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:	Michael Erwin		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$11375	Advantage CT / RQS #:	13A 2021022400000002334
CONTRACT	Proposed Start Date:	4/10/2021	Proposed End Date: 5/15/2021
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Diamond Water Systems, Inc 863 Montgomery street Chicopee, MA 01013		
Brief Description of Goods/Services/Grant:	Service and Rebed sand filters , install and repair valves		

SECTION II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

Sand filter system on site at DMR has not been serviced in over eight years sand filters of this type should be serviced every two years, also valves controlling flow to filters need upgrading due to failure and leaking. This all needs to be done to insure proper filtering of sea water to Wet Lab and Aquarium .

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Diamond Water Systems, Inc has a background in these older sand filter system and valves and has direct contact with supplier for these specific valves which will save DMR on trying to purchase independently

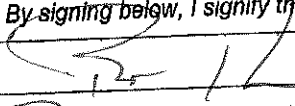
3. Explain how the negotiated costs or rates are fair and reasonable, or how the funding was allocated to grantee.

The cost was deemed fair based labor costs

4. Describe the plan for future competition for the goods or services.

Service of this type at this time was only offered through Diamond Water Systems Inc should we need to do service like this in the future we will look for other to providers and seek alternative sources for materials.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	<i>Ronnie I. Kelly</i>	Date:	<i>3/15/21</i>
Signature of DAFS Procurement Official:	<i>Debbie Jacques</i>		
	<small>1DFA565D481F42E...</small>		
Printed Name:	Debbie Jacques	Date:	3/17/2021