

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

**INSTRUCTIONS:** Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea Run Fisheries and Habitat Division		
Department Contract Administrator or Grant Coordinator:		Marge Morissette		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 21,000	Advantage CT / RQS #:	13A 2021011200000002019	
<b>CONTRACT</b>	Proposed Start Date:	01 April 2021	Proposed End Date:	30 June 2021
<b>AMENDMENT</b>	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
<b>GRANT</b>	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		University of Maine's Department of Industrial Cooperation (hereafter, UMAINE)		
Brief Description of Goods/Services/Grant:		Contractual use of services, culture facilities and equipment at University of Maine Center for Cooperative Aquaculture Research (CCAR) for the purpose of transitioning Atlantic salmon smolts from fresh to saltwater and holding until net pens are ready.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>

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### PART III: SUPPLEMENTAL INFORMATION

The University of Maine Center for Cooperative Aquaculture Research (CCAR) will provide culture facilities and labor to the Maine Department of Marine Resources for the purpose of transitioning hatchery-origin Atlantic salmon smolts from fresh to saltwater and holding the fish until transfer to the marine conservation rearing site. Two strains of smolts will be held: Machias River and Penobscot River.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

CCAR is currently the sole provider in the state of Maine that has the facilities and equipment (fish tank, filters, UV sterilizers, chillers, pumps, and related equipment) to undertake the husbandry of the Atlantic salmon smolts (including but are not limited to: daily water quality checks and management of oxygen and temperature; weekly water quality checks and management of ammonia, nitrite, and pH; daily feeding; daily removal and reporting of any mortalities; daily tank hygiene) and carry out the necessary salinity adjustments to transition them from fresh to salt water.

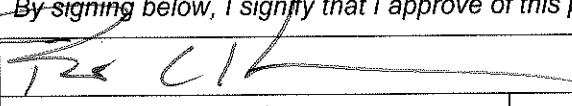
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The costs were agreed to as fair and reasonable during the course of negotiating the services to be provided by CCAR.

**4. Describe the plan for future competition for the goods or services.**

If in the future, another vendor becomes available that has the adequate facilities and capabilities to fill this role, we will evaluate each equally.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	<i>Patricia Deliber</i>	<b>Date:</b>	<i>1/13/21</i>
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>Debbie Jacques</i>		
<b>Printed Name:</b>	1DFA565D481F42E... <i>Debbie Jacques</i>	<b>Date:</b>	<i>3/16/2021</i>

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