

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	DHHS			
Department Contract Administrator or Grant Coordinator:	Chris Moiles / Lora Blackwell			
(If applicable) Department Reference #:	CDM-21-5133			
Amount: (Contract/Amendment/Grant)	\$15,000	Advantage CT / RQS #:	CT 10A 20210121*2090	
CONTRACT	Proposed Start Date:	1/1/2021	Proposed End Date:	12/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	NASTAD, 444 North Capital Street NW, Suite 339, Washington, D.C. 20001			
Brief Description of Goods/Services/Grant:	HIV Home Testing Kits Purchase and Shipping			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
The purpose of this Agreement is for purchasing and shipping In-Home HIV testing kits for persons in their respective jurisdictions who request said kits through online dating and hook-up applications and who qualify for free, "no cost" at-home HIV testing kits. This service was piloted in a previous Low Value Service Agreement that has been spent down and this new agreement is to continue this work.
The Department provides supportive, preventive, protective, and public health and intervention services to

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

preserve public health and assist Maine residents in meeting their needs while respecting the rights and preferences of individual families. The Maine Center for Disease Control and Prevention (Maine CDC) provides the leadership, expertise, information and tools to assure conditions in which all Maine people can be healthy.

Maine CDC's Infectious Disease Prevention Program provides services which support the improvement of the health and well-being of Maine residents living with and at risk for certain infectious diseases, such as Human Immunodeficiency Virus (HIV), sexually transmitted diseases (STDs), Tuberculosis (TB), and hepatitis. The Infectious Disease Prevention Program addresses gaps in care not met by other payers to support improved health outcomes, reduce health disparities, and reduce the risk of disease transmission.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

NASTAD is the leading body for public health officials employed in HIV and Hepatitis disease prevention and care. NASTAD has created the TAKEMEHOME project a method of mailing HIV home test kits to individuals at high risk for HIV infection. This program provides a centralized system for ordering and distributing HIV kits, the development of materials and promotion of testing kits to high risk individuals through dating apps with state-specific information, and provision of data, including testing results, to the Maine CDC. The COVID-19 pandemic has disrupted the health department's traditional in-person outreach to high risk individuals. Maine CDC prevention staff have limited time and capacity to develop remote outreach programs to high risk individuals due to them being reassigned to work on duties involved in COVID-19 prevention. NASTAD is the only known provider with the capacity and expertise to coordinate these different types of remote HIV prevention services as well as marketing on social media.

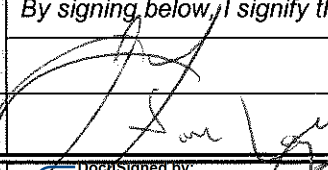
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Maine CDC determined that the costs will be fair and reasonable for target population recruitment through mobile apps and HIV Home-Testing Kits delivery based on the rates of costs of advertising, costs of Test-Kits and mailing/shipping.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to competitively bid this service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	8-Mar-21
Signature of DAFS Procurement Official:	<i>DocuSigned by: Kathy Paquette</i>		
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	3/15/2021