

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea Run Fisheries and Habitat Division		
Department Contract Administrator or Grant Coordinator:		Sean Ledwin		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 16,828	Advantage CT / RQS #:	13A 20210203000000002158	
CONTRACT	Proposed Start Date:	28 February 2021	Proposed End Date:	31 December 2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		The Research Foundation for SUNY, 35 State Street, Albany, NY 12207		
Brief Description of Goods/Services/Grant:		Shad and Blueback Herring Population Modeling Support		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

MDMR Division of Sea Run Fisheries and Habitat requires the services of population modeler with specialization in shad and blueback herring species. This expertise is highly specialized and is essential expertise for helping the state develop performance standards and goals for the species. These projects are very high priority and time sensitive.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Dr. Daniel Stich is currently the only individual that has developed these models that have been used on a variety of river systems. Given the tight timeframes and high need, Dr. Stich and his employer is the only provider that can accomplish this task in a timely way.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Costs are the market price for services of professor Stich's time.

4. Describe the plan for future competition for the goods or services.

If in the future, if another vendor becomes available that has the capabilities to fill this role, we will evaluate each equally.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Patricia C Keller	Date:	3/4/21
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	1DFA565D481F42E... Debbie Jacques	Date:	3/9/2021