

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Corrections / Maine State Prison		
Department Contract Administrator or Grant Coordinator:		Bob Walden, Deputy Warden		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 212,875	Advantage CT / RQS #:	03A 20210308*2406
CONTRACT	Proposed Start Date:	3/15/21	Proposed End Date:	8/31/21
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Siemens Industry, Inc. – Scarborough, ME 04074		
Brief Description of Goods/Services/Grant:		HVAC Air System Repairs		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
Important replacement parts to rebuild failing HVAC systems in the 6 buildings that makeup the Maine State Prison facility. Our buildings range from 20 to 30 years of age and are in desperate need of repairs for the failing air systems which will not only provide more reliable heating and cooling but also save energy dollars with more efficient running air systems.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Siemens Industry Company was involved in the initial installation of our prison air systems and have remained under contract in providing the ongoing servicing of these air systems in a highly professional and cost-effective manner. Integration of system components is a critical aspect of the overall cohesive functioning of the system and Siemens is able to provide that for us.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have been and remain under contract with the Siemens company that provide knowledgeable air system specific technicians that are highly familiar in performing their services efficiently in a maximum-security facility environment which ultimately saves both time and money.

We have obtained detailed scope of work quotes which include a T&M cost estimate and actual cost will be billed accordingly. The Department considers the quoted costs to be fair and reasonable.

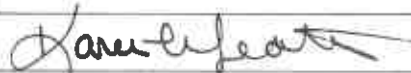
4. Describe the plan for future competition for the goods or services.

The Maine State Prison is always interested in alternative Maine based companies that can provide competitive goods and services though sometimes that can be challenging given our unique security environment.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.



Printed Name:

KAREN YEATON

Date:

3/8/2021

**Signature of DAFS
Procurement Official:**

DocuSigned by:
Michelle Fournier

Printed Name:

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Michelle Fournier

Date:

3/8/2021

NOI 0320210147 03/09/2021 - 03/15/2021