

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

**INSTRUCTIONS:** Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife	
Department Contract Administrator or Grant Coordinator:		Bethany Atkins	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 15,000	Advantage CT / RQS #:	2020112400000001625
<b>CONTRACT</b>	Proposed Start Date:	Proposed End Date:	
<b>AMENDMENT</b>	Original Start Date:	10/2/2020	Effective Date: 2/25/2021
	Previous End Date:	3/29/2021	New End Date: 3/29/2021
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Hope Hilton, Esq Harpswell, ME (Escrow Agent) Bessey Development Company, Hinkley, ME (Landowner)	
Brief Description of Goods/Services/Grant:		Additional funds for the acquisition of ~528.5 acres along the Sebecoocook River in Burnham (Map 13, Lot 16) and Pittsfield (Map 8, Lot 4) to expand the Plymouth Wildlife Management Area. These funds will cover the additional value revealed by a survey and revised appraisal report.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>x</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>

# State of Maine Procurement Justification Form

## PART III: SUPPLEMENTAL INFORMATION

MDIFW will purchase two parcels, together totaling approximately 528.5 acres from the Bessey Development Company. The properties are located in Burnham and Pittsfield Maine along the Sebasticook River. The original appraisal for the land was based on the acreage reported on the property tax rolls. A survey of the property revealed that the total acreage was 38.5 acres more. A supplemental appraisal report revised the value of the land upward by \$15,000. The purpose of this request is to cover the additional value of the land acquisition.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a private landowner.

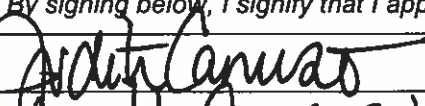
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The value of land was determined by a licensed appraiser meeting USPAP standards and will be reviewed by a third party to confirm the appraisal meets standards identified. The landowner has agreed to sell for the appraised value.

**4. Describe the plan for future competition for the goods or services.**

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	<i>Judith Canuso</i>	<b>Date:</b>	<i>3/1/21</i>
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Debbie Jacques</i>		
<b>Printed Name:</b>	<small>1DFA565D481F42E...</small> Debbie Jacques	<b>Date:</b>	3/8/2021