

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/Maine Centers for Disease Control and Prevention Chronic Disease Prevention			
Department Contract Administrator or Grant Coordinator:		Chris Moiles/Debbie Weston			
(If applicable) Department Reference #:		CD0-21-4588			
Amount: (Contract/Amendment/Grant)	\$ 9,500.00	Advantage CT / RQS #:	CT 10A 20210108*1998		
CONTRACT	Proposed Start Date:	1/1/2021	Proposed End Date:	6/29/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Emory University - DTTAC Atlanta, GA			
Brief Description of Goods/Services/Grant:		National Diabetes Prevention Program Lifestyle Coaches Training			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Agreement is to provide training and ongoing technical assistance for Lifestyle Coaches and organizations delivering the evidenced-based National Diabetes Prevention Program (National DPP) lifestyle change program. The Provider hosts Common Ground, an online learning community for Lifestyle Coaches, Program Coordinators, and Master Trainers of the National DPP. The Provider shall provide an In-person advanced training for Lifestyle Coaches and DPP coordinators and an advanced learning webinar for Lifestyle Coaches.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

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PART III: SUPPLEMENTAL INFORMATION

The Provider is a nationally recognized and US CDC-contracted agency that provides innovative training, technical assistance, and services to foster strong leadership, increase organizational capacity, and strengthen partnerships within the diabetes prevention and control community. The essence of our work is capacity building. The Department and other stakeholders in the Diabetes community have used their services in the past. To provide consistency and continuity of information, the majority of National DPP Lifestyle Coaches in the State of Maine were trained by the Provider or Master Trainers using their methods and materials.

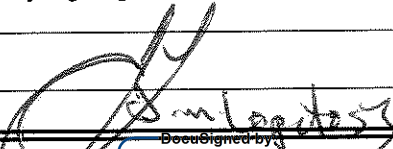
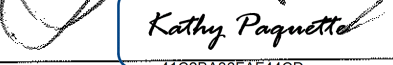
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates for these services in this contract are consistent with other agreements for the same or similar services with National recognized agencies for this level of specificity of the subject matter.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to competitively bid this service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	24-Feb-21
Signature of DAFS Procurement Official:			
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	3/3/2021