

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OBH/Jessica Gerrish		
Department Contract Administrator or Grant Coordinator:	DCM/Ryan Roberts/Nancy Tan		
(If applicable) Department Reference #:	MH4-20-009C		
Amount: (Contract/Amendment/Grant)	Amend \$188,681.00 New Total \$915,460.00	Advantage CT / RQS #:	10A-20190429*3176
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	New Start Date:	
	Previous End Date:	New End Date:	12/31/2020
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	MaineHealth dba Maine Medical Center Portland, ME		
Brief Description of Goods/Services/Grant:	Supported Employment		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
The purpose of this amendment is to create two cost centers for this agreement instead of one, so as to have to ability to better track and bill different funding sources. In addition, the purpose of this amendment is to extend the end date and add funding to sustain the three-month extension.
Provision of this service is included in the Bates vs. DHHS Consent Decree plan. (Vocational Opportunities section page 43- 45) <a href="http://www.maine.gov/dhhs/samhs/mentalhealth/consent_decree/cd-plan/index.shtml">http://www.maine.gov/dhhs/samhs/mentalhealth/consent_decree/cd-plan/index.shtml</a> This

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### PART III: SUPPLEMENTAL INFORMATION

service places Employment Specialists in mental health agencies within each region of the state. The Employment Specialists will perform multiple types of activities directed at helping consumers obtain employment, maintain employment, and improve their employment-related skills.

Unemployment for individuals living with serious mental illness remains very high in Maine. This is an identified priority for OBH and is listed under compliance strategies for the Consent Decree. This service uses the evidence based Individual Placement and Support model of supported employment to integrate employment services with behavioral health services. Specific employment services delivered under this contract are not currently Medicaid reimbursable services nor is there capacity within the Vocational Rehabilitation system to meet the needs identified without this service.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This provider was the sole bidder for the last RFP for these services (RFP# 200708022). They have the infrastructure in place including MOAs with host Behavioral Health agencies. The provider also has staff training in the Individual Placement and Support model of supported employment which is used in this contract. In an evaluation of potential vendors for this service in the state, OBH has determined this vendor is the only vendor with required training, certification and capacity to deliver this service.

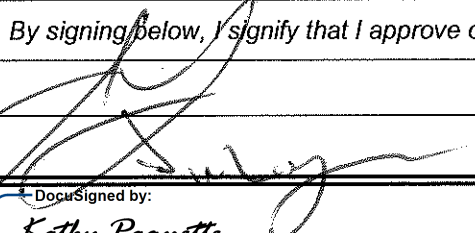
#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost of the contract is based on methodology utilized in the initial RFP and is consistent with FY18 funding.

#### 4. Describe the plan for future competition for the goods or services.

The Department will RFP this service for a new agreement start date 1/1/2021.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>		<b>Date:</b>	9 Dec -20
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>Kathy Paquette</i>		
<b>Printed Name:</b>	41C2BA36FAF44CD... Kathy Paquette	<b>Date:</b>	3/3/2021