

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

## PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety – Maine State Police			
Department Contract Administrator or Grant Coordinator:		Lt. David Tripp Amy Gower			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 29,793.91	Advantage CT / RQS #:	RQS-16A-20210212*0760		
CONTRACT	Proposed Start Date:	<b>1/1/202021</b>	Proposed End Date:	6/30/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Team Wendy Cleveland, OH			
Brief Description of Goods/Services/Grant:		Exfil Ballistic Helmet			

## PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The Maine State Police (MSP) Tactical Team (TT) needs new ballistic helmets as the current helmets are set to expire in the Spring of 2021.

There are no like products available for purchase that would serve the same purpose or function and there is only one price for this named product because of exclusive distribution and marketing rights.

Ballistic rated armor comes with a manufacture warrant/expiration certification of 5 years. After that, the

# State of Maine Procurement Justification Form

## PART III: SUPPLEMENTAL INFORMATION

manufacture will not guarantee the ballistic protection. The protection is broken down over time due to exposure to light, weather and other factors. Currently, the Tactical Team's ballistic armor will expire in May of 2021. Specifically, in that is the need for new ballistic helmets.

**Provide a brief justification for the selected vendor to supplement the response in Part II.**

Team Wendy helmets is the only vendor who could meet expectations and uniqueness required by MSP Tactical Team- ballistic ratings, quality, service, weight, comfort, and the ability to accept our communication and night vision platforms.  
Team Wendy has been identified as the only manufacturer that meets our needs that will be able to make the time deadline to have the helmets delivered at or around that expiration date.

**2. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The negotiated costs are consistent with fair market value.

**3. Describe the plan for future competition for the goods or services.**

MSP will reassess in five years, based on cost and safety to determine fair market value. Bids and examples will be requested upon need.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
<b>Printed Name:</b>	Kendra Coates	<b>Date:</b>	2-25-2021
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Sue H. Garcia</i>		
<b>Printed Name:</b>	<small>E5DB92AC0F8D490...</small> Sue H. Garcia	<b>Date:</b>	3/1/2021