

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		DMR Public Health	
Department Contract Administrator or Grant Coordinator:		Kohl Kanwit	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$40,000.00	Advantage CT / RQS #:	13A-20200228*2403
CONTRACT	Proposed Start Date:	4/1/2020	Proposed End Date: 12/31/2020
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Atlantic Shellfish 1681 Indian River Rd, Jonesport, ME 04649	
Brief Description of Goods/Services/Grant:		Contract mahogany quahog vessel for biotoxin sampling offshore	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>x</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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**PART III: SUPPLEMENTAL INFORMATION**

The Department of Marine Resources (DMR), Bureau of Public Health is tasked with monitoring the bivalve shellfish resources of the state of Maine for biotoxin threats. This monitoring program is mandated by the National Shellfish Sanitation Program Model Ordinance, compliance with which allows Maine shellfish to be exported out of the state. Testing must be done on all species commercially harvested. Maine allows an offshore mahogany quahog fishery provided biotoxin testing shows toxin levels are below quarantine limits and thus safe for human consumption. DMR requires access to a commercial fishing vessel to harvest mahogany quahog samples at specified locations and times for biotoxin testing.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The harvest of mahogany quahogs occurs offshore at water depths of 200-300 feet utilizing specialized fishing equipment. The Department does not have a boat, fishing gear or personnel to collect mahogany quahog samples independently. Atlantic Shellfish owns two vessels equipped to harvest mahogany quahogs. They have experienced captains and crews to run the vessel and harvest gear as well as knowledge of the fishing grounds. There are only four companies who participate in this fishery and none of the other companies is willing to contract for the biotoxin testing service.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Atlantic Shellfish has been the only vendor willing to provide the boat sampling services to the DMR for several years. They have not changed the per trip price of \$1,600 which accounts for a 12-14 hour sampling day covering a large area off Jonesport Maine, conducting 12-14 tows to collect the samples and transit to and from their home port.

**4. Describe the plan for future competition for the goods or services.**



Despite several RFPs in the past, Atlantic Shellfish remains the only vendor willing to provide sampling services to DMR. DMR is pursuing a new testing protocol that will incorporate more shoreside lot sampling thereby reducing the cost and reliance on boat sampling in the future.

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## PART III: SUPPLEMENTAL INFORMATION

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## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	J. Kohl Karwit	<b>Date:</b>	2/25/20
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> 		
<b>Printed Name:</b>	<small>1DFA565D481F42E...</small> Debbie Jacques	<b>Date:</b>	3/4/2020