

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions (RQS) submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		Maine Public Utilities Commission	
Department Contract Administrator or Grant Coordinator:		Faith Huntington	
(If applicable) Department Reference #:		N/A	
Document Amount:	\$15,000	Advantage <u>CT</u> / RQS #:	15A 2020022742394
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	February 27, 2020	Proposed End Date: December 31, 2020
Vendor/Provider/Grantee Name, City, State:		Rbouvier Consulting, 5 Fellows Street, Portland, ME 04103	
Brief Description of Goods/Services/Grant:		Econometric analysis on renewable projects	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Rbouvier Consulting will provide economic consulting services to assist in creating a methodology for the Commission to determine the economic benefits from renewable energy generation projects that may submit proposals to the Commission. Such proposals will be pursuant to Public Law, Chapter 477, An Act to Reform Maine's Renewable Portfolio Standard ("The Act"). Rbouvier Consulting will develop the methodology by which Commission staff will compare the benefits of these bids for the State of Maine.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The MPUC conducted an RFP (#201911200) for these services and did not receive any bids. Due to the requirements of The Act described above, the MPUC does not have enough time to issue a new RFP. Several economic consulting firms were contacted and either had a conflict or did not have the capacity to do the work in the timeframe required. RBouvier consulting was contacted and the Commission determined that this firm had the experience and qualifications to perform the work to meet the deadlines of The Act.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

RBouvier Consulting provided a proposal to perform the work. Their hourly rates are significantly below other economic consulting firms the Commission has used in the past. The project will be funded by the Commission's existing consulting budget.

4. Describe the plan for future competition for the goods or services.

The MPUC will issue an RFP if similar work is required in the future.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	Harry Lanphear	Date:	February 27, 2020
Signature of DAFS Procurement Official:	Sue H. Garcia		
Printed Name:	Sue H. Garcia	Date:	3/3/2020