

# Request for Signature

Date Needed :

03/10/2026

- Commissioner – Dale F. Doughty
- Deputy Commissioner – Joyce Noel Taylor
- Chief Engineer – William A. Pulver
- Chief Operating Officer – Andrew Bickmore

Type of Document      Renewal Quote from Maintenance Reseller Corp / PTC  
Software Sales Woburn, Massachusetts, for yearly  
subscription of MathCad

Explanation of Request: PJF for MCAD Quote; please return to Linda Duffany

Bureau and/or Origin of Request    Bridge Program

By: Please Type Name: Linda Duffany

Telephone #: 207-624-3446



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:	ME DOT/Project Development/Bridge			
Department Contract Administrator or Grant Coordinator:	Wayne Frankhauser, Jr.			
(If applicable) Department Reference #:				
Agency Department Code:		Advantage CT / RQS #:	20260212000000001292	
Amount: (Contract/Amendment/Grant)	\$10,580.00			
CONTRACT	Proposed/Original Start Date:	3/21/2026	Proposed/Most Recent End Date:	4/11/2027
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Maintenance Reseller Corp / PTC Software Sales Woburn, Massachusetts			
Brief Description of Goods/Services/Grant:	Yearly subscription of MathCad			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The MaineDOT Bridge Program utilizes a yearly subscription to Mathcad through PTC software sold through Maintenance Reseller Corp. The Mathcad software provides essential tools for engineering, scientific, and technical departments, enabling efficient calculations, simulations, and data analysis. A subscription to Mathcad will benefit the department in the following ways, improved productivity and efficiency, collaboration and communication to easily share documents with real time collaboration. It will also provide us with access to current industry-standard tools. A department-wide subscription ensures that all employees have access to the software, reducing the need for individuals to purchase licenses. This can be a cost-effective solution, especially considering the tool's extensive capabilities and long-term value.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

MRC, the vendor offering the PTC software, has been our trusted service provider for an extended period. Over the course of our long-term relationship, MRC has demonstrated a deep understanding of our needs and consistently delivered quality service and support. Given this established partnership, MRC is uniquely positioned to continue providing seamless service and support for the PTC software, ensuring minimal disruption and leveraging their expertise in maintaining and enhancing our systems. Their proven reliability and familiarity with our specific requirements make them the ideal choice for this service.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This reflects a discounted rate for the current 5 Mathcad subscriptions the organization holds. This discount was likely provided based on the volume of the purchase or the existing relationship with the service provider, allowing for a more favorable rate than standard pricing.

4. Describe the plan for future competition for the goods or services.

The Bridge Program is actively testing other calculation software and every year, evaluates the marketplace for similar products. At this time, MathCAD is still the best product that meets the needs of the Program.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

Typed Name:

William Pulver, Chief Engineer

Date:

2-11-2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting  
Department's Commissioner  
(or designee):

Typed Name:

Date:

**\*\*OSPS Section Only\*\***

Signature of DAFS  
Procurement Official:

DocuSigned by:  
*Thomas Paquette*  
249502C7B71A49A...

Typed Name:

Thomas Paquette

Date:

2/24/2026