



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Public Safety- Maine State Police	
Department Contract Administrator or Grant Coordinator:		Lt. Randall Keaten	
(If applicable) Department Reference #:			
Agency Department Code:	16A	Advantage CT / RQS #:	CT-16A-20260206*1663
Amount: (Contract/Amendment/Grant)		\$ 83,680.00	
CONTRACT	Proposed/Original Start Date:	1/15/2026	Proposed/Most Recent End Date: 9/30/2030
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Enhanced MCSAP Solutions 56 Scenic Drive, Canaan VT 05903	
Brief Description of Goods/Services/Grant:		Grant management assistance	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police Commercial Vehicle Enforcement (CVE) Unit is responsible for enforcing state and federal commercial vehicle regulations, reducing commercial motor vehicle–related crashes, injuries, and fatalities, and protecting Maine’s transportation infrastructure. To support these critical functions, the CVE Unit was recently awarded a Federal Motor Carrier Safety Administration (FMCSA) High Priority Innovative Technology Deployment (HP-ITD) grant in the amount of \$953,832.00.

As part of this award, the Maine State Police received funding to obtain grant management assistance for three approved projects totaling \$870,150.00. These projects require specialized oversight, coordination, and compliance with FMCSA grant requirements. The requested assistance will enhance the efficiency and effectiveness of the Motor Carrier Safety Assistance Program (MCSAP) by engaging an experienced contractor to support grant reporting, provide independent third-party oversight, and ensure adherence to federal requirements. This approach allows Maine State Police personnel to remain focused on existing operational and enforcement responsibilities.

Enhanced MCSAP Solutions LLC (EMS) possesses decades of experience managing commercial vehicle enforcement programs and FMCSA-funded projects, including High Priority grants similar in scope and complexity to those awarded to Maine. EMS’s management expertise includes verifying cost eligibility, ensuring compliance with grant rules and approved scope, drafting and submitting grant amendments, coordinating with FMCSA, and overseeing projects through implementation to successful go-live, on time and within budget.

EMS staff bring unique expertise from both state and federal perspectives, including former MCSAP commanders and former FMCSA State Programs Specialists. This dual perspective enables EMS to effectively interpret federal requirements, anticipate compliance challenges, and ensure seamless coordination between state agencies and FMCSA. In evaluating potential contractors, EMS was identified as the only vendor with comprehensive experience encompassing both state-level program operations and federal grant oversight necessary to meet Maine’s project needs. Additionally, EMS has successfully executed similar projects for states of comparable size and funding levels.

EMS’s proven work history and specialized expertise will support the successful and fully compliant implementation of the HP-ITD grant projects. Their involvement will maximize the effectiveness of the awarded federal funds and directly assist the Maine State Police in advancing their mission to improve highway safety and protect Maine’s transportation infrastructure.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Enhanced MCSAP Solutions LLC (EMS) was selected based on its demonstrated qualifications, prior performance, and unique ability to meet the State of Maine’s project requirements. EMS developed a deep understanding of Maine’s commercial vehicle enforcement stakeholders, systems, and operational environment through its previously awarded contract to complete Maine’s Project Plan Top Level Design project, which was procured through a competitive RFP process (RFP# 202501003). Through that engagement, EMS has proven to be a valuable and reliable partner to the State.

PART III: SUPPLEMENTAL INFORMATION

During the prior competitive procurement, EMS's proposed cost was more than \$800,000 lower than the next highest bidder, resulting in substantial cost savings to the State while meeting all technical and performance requirements. Their work on that project added measurable value through efficient project execution, technical expertise, and strong coordination with Maine State Police and partner agencies.

Other potential vendors were evaluated for comparable experience in state contract work, MCSAP program operations, FMCSA High Priority grant oversight, and familiarity with Maine-specific systems. No other contractor was identified with the same comprehensive level of experience necessary to meet the State's needs. EMS's lean business model and geographic proximity to Maine further reduce costs that are often passed on to the State through travel and administrative expenses.

EMS's familiarity with Maine State Police operational requirements and systems is expected to produce additional indirect cost savings by minimizing the need for State personnel to manage day-to-day project activities. As an experienced contractor, EMS will provide clearly defined deliverables and manage the projects efficiently, allowing Maine State Police personnel to remain focused on core enforcement and public safety responsibilities. The services provided by EMS are an eligible expense under the FMCSA High Priority grant, and all costs associated with this contract will be fully funded through awarded federal funds, resulting in no additional cost to the State.

Based on EMS's performance on the Project Plan Top Level Design project, the State has evaluated and determined EMS to be qualified to perform the required contractor services, considering their technical expertise, proven project management capabilities, prior experience, work performance, and availability.

The projects managed under this contract are time-sensitive and must be completed within the grant's established period of performance. One critical project involves the replacement of damaged infrastructure at the Kittery Weigh Station on I-95 South. This infrastructure is essential to Maine's Innovative Technology Deployment (ITD) systems and directly impacts the Maine State Police's ability to efficiently and effectively screen commercial motor vehicles. Delays in replacement increase congestion at the weigh station and unnecessarily delay compliant motor carriers with low Inspection Selection System (ISS) scores. EMS's proven ability to deliver time-sensitive projects ensures timely completion of these critical improvements in compliance with federal grant requirements.

Based on the above factors, EMS represents the best value and most qualified vendor to support the successful and timely implementation of these federally funded projects.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

When applying for the HP-ITD grant, the Maine State Police utilized the federally supplied grant cost eligibility tables. Those tables include vendor contracted grant management assistance as an eligible expense. The Maine State Police submitted reasonable costs within its grant application for review through FMCSA's competitive grant process. The grant is reviewed by a federal technical grant review panel who reviewed not only scope but also budget eligibility and that costs are reasonable. Once the project is reviewed and given initial approval from the panel, it then goes to the larger Grants Management Office for final review of scope and budget. Maine was awarded the grant which included contractor assistance for grant management, which indicated that the costs included in this request are reasonable, allocable, and allowable. EMS has proven through multiple other RFP processes to be the lowest cost. Market research for grant management assistance for

PART III: SUPPLEMENTAL INFORMATION

FMCSA MCSAP projects in other jurisdictions (NH, Washington DC, Rhode Island, Connecticut, and Kansas were reviewed) indicated that the rates are fair and reasonable for the scope of work to be provided. The completion of the projects within the period of performance for the grant will be the length of the non-competitive contract used for the defined SOW.

4. Describe the plan for future competition for the goods or services.

The Maine State Police is committed to providing future competitive processes to any contractor that can offer similar services as EMS. As stated above, other contractors have been reviewed but none were found with the historical or current expertise required for FMCSA awarded grant opportunities. The Maine State Police will continue to follow Maine procurement guidelines/rules for future services.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department’s signatory affirms, understands, and acknowledges Maine’s Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.


Signature of requesting
Department’s Commissioner
(or designee):


Michael Sauschuck (Feb 12, 2026 09:03:43 EST)

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Typed Name:	Michael J. Sauschuck	Date:	12/02/2026
2. Additional signature required ONLY if box E (Emergency) is selected in PART II. The signature below indicates approval by the Department's Commissioner, or the <u>designee specifically authorized to approve emergency procurement requests.</u>			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	Michael McNeil	Date:	2/13/2026

NOI 0220260101 2/13-2/19






Procurement Justification Form 2025 HP ITD grant- ESM

Final Audit Report

2026-02-12

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"Procurement Justification Form 2025 HP ITD grant- ESM" History

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