

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State's Union Contract changed the overtime rules from overtime after 8 hours to recognizing overtime for any hours worked outside of the employee's scheduled hours. This option was not available in AssetWorks M5 software, which is the software used for recording Fleet Crew Payroll. This has resulted in on-going payroll interface errors & numerous payroll corrections. We met with MAINEIT to see if they could modify the interface between M5/MATS/Free2000 and they said this was an AssetWorks issue and we needed to have AssetWorks build an enhancement to their software to remedy this issue.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

M5/Fleet & Fuel Focus is an AssetWorks product. This software is proprietary to AssetWorks. We purchased and have been using this software since 2007. We currently have a 5 year maintenance agreement with them.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We planned on paying for this project as a task order under our current maintenance agreement, which allowed for up to \$60,000 for development of enhancements. Due to the invoicing structure on this project, we were unable to pay it as a task order, but the cost aligns with the industry standard for software development.

4. Describe the plan for future competition for the goods or services.

DOT is exploring other suitable software options to replace aging systems but it's possible that DOT may not include Fleet software due to the cost of replacing AssetWorks proprietary fueling systems, fuel related fixed assets, and software interfaces.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.


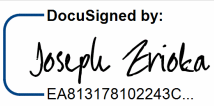
No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

Procurement Justification Form (PJF)

| PART VI: APPROVALS | | | |
|---|---|-------|-----------|
| The signatures below indicate approval of this procurement request. | | | |
| Signature of requesting Department's Commissioner (or designee): |  | | |
| Typed Name: | William Pulver, C.O.O. | Date: | 2-25-2025 |
| Signature of DAFS Procurement Official: |  | | |
| Typed Name: | Joseph Zrioka Director of IT Procurement | Date: | 2/26/2025 |

The service is not proprietary. Other vendors could bid for the service. Please post.